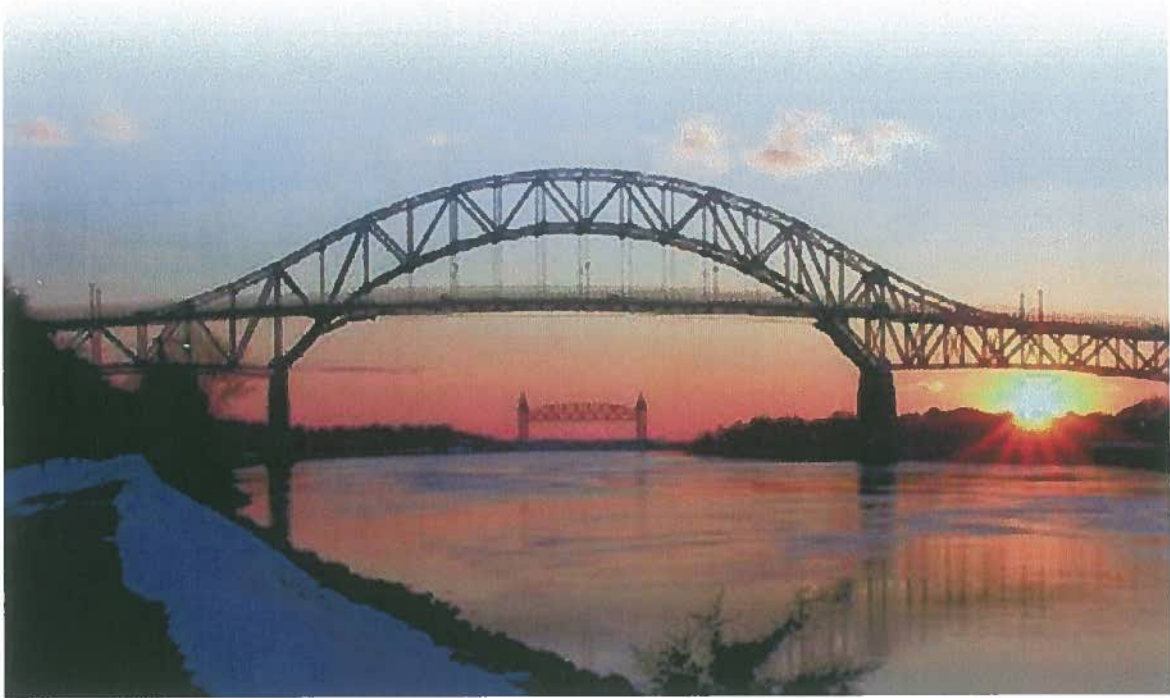


**BARNSTABLE COUNTY
FISCAL YEAR 2014
APPROVED
OPERATING AND CAPITAL BUDGET
EXECUTIVE SUMMARY**



July 1, 2013

**BARNSTABLE COUNTY
DEPARTMENT OF FINANCE
Route 6A, Barnstable, MA 02630
(508) 375-6643**



BARNSTABLE COUNTY COMMISSIONERS

**MARY PAT FLYNN, CHAIRMAN
WILLIAM DOHERTY, VICE-CHAIRMAN
SHEILA LYONS, COMMISSIONER**

**E. MARK ZIELINSKI, COUNTY ADMINISTRATOR
MARGARET T. DOWNEY, ASSISTANT COUNTY ADMINISTRATOR**

BARNSTABLE COUNTY FISCAL YEAR 2014
APPROVED OPERATING & CAPITAL BUDGET
EXECUTIVE SUMMARY

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BARNSTABLE COUNTY FISCAL YEAR 2014 APPROVED OPERATING & CAPITAL BUDGET LIST OF TABLES AND CHARTS

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BUDGET OVERVIEW

COUNTY BACKGROUND

The County of Barnstable was established in 1685 as one of the first counties in Massachusetts. The current political and administrative organization of Barnstable County was established by a Home Rule Charter enacted by the Massachusetts Legislature and accepted by the voters of Barnstable County in 1988. The purpose of the County Charter is to provide the means and the structure to deal with regional issues which transcend the existing boundaries of municipal governments.

Legislative powers for the County rest in the Assembly of Delegates which consist of fifteen members, one elected by the voters in each of the County's 15 towns. Executive powers are exercised by the Board of County Commissioners consisting of three members elected for terms of four years each. In addition, the County is administered by a County Administrator, who acts as the Chief Operating Officer for the County. Functions of the County are carried out by fifteen County Departments, which for the purposes of budget presentation, are organized into six major programs.

The County is responsible for providing and maintaining a number of varied services including health services, human services, cooperative extension education services, regional planning and economic development, criminal investigation, police and fire training, police radio, drug information bureau, purchasing and group insurance, and the Registry of Deeds. In addition, the County provides partial funding for the operation and maintenance of the Jail and House of Correction. This funding contribution is mandated to increase by 2.5 % each year and is known as the "maintenance of effort".

BARNSTABLE COUNTY MISSION STATEMENT

The mission of Barnstable County is to promote and sustain a pro-active open government that enhances the quality of life for the citizens of Barnstable County.

THE COUNTY BUDGET

The budget established each fiscal year for Barnstable County is based on the program priorities and objectives of each County department. The emphasis in the fiscal 2014 budget process has been on finding ways to enhance the delivery of services in a cost control environment and to maintain the delivery of vital services to the towns and residents of Barnstable County.

The budget process began in October, 2012 with the distribution of budget request packages. Goals and objectives are developed in conjunction with the budgets for each department. Departments are also responsible for submitting a mission statement as well as a report on their progress in achieving the current fiscal year's goals. Departments establish line item budgets based on the cost of providing a similar level of service in the next fiscal year. Any additional services or new initiatives must be identified separately and thoroughly justified as to costs and benefits. The budgets are then submitted to the Director of Finance for development of the "As Requested" budget. This budget is then presented to the Commissioners for review. The Commissioners meet directly with each Department to discuss budget requests and make adjustments. The Commissioners recommended budget is then compiled and, within a time fixed by ordinance, delivered to the Assembly of Delegates for review.

During the budget deliberation process the Assembly's various Standing Committees meet with the Departments under their jurisdiction to review the budget. Each Committee meeting is an open meeting duly posted with members of the public invited. After completion of the committee work, the full Assembly holds a public hearing on the proposed budget. The Assembly is required by the Charter to adopt a budget for the ensuing fiscal year no later than the last day of May in the preceding fiscal year. If final action is not taken by that time, the appropriations not acted upon take effect without any action by the Assembly.

BUDGET ORGANIZATION

The budget document is organized according to the programmatic activities of the County. The six program areas identified in the budget are as follows: General Government, County Services, Health and Human Services, Public Safety, Planning and Development, and Shared Costs and Debt Service. Each program is further delineated according to the County departments providing those types of services.

BUDGET OVERVIEW

FISCAL YEAR 2014 REVENUE SUMMARY

Total revenues in support of fiscal year 2014 activities are projected to be \$27,875,846 which is an increase of 18.6% from fiscal 2013 original budgeted revenues. Tax revenues comprise 51% of the total revenue requirement. Other revenue sources and the respective proportion of the total budget are: Intergovernmental Funding - 6%, Federal, State and Local grants - 7%, Departmental Revenues - 24%, Borrowing Proceeds for Capital Projects - 13%, and Treasury Balance - 0%.

The FY2014 budget provides that rate for the County Deeds Excise tax rate remains at the current level of \$2.70 per thousand in valuation. Total collections are proposed to increase from FY2013 levels to \$8 million in FY2014.

Revenues from the Registry of Deeds "County Business" charges for copying and other fees are projected to increase as well to \$3,250,000 and provide funding in excess of the operation of the Department.

Both the County Tax Assessment and the Cape Cod Environmental Protection Fund (CCEPF) are proposed to increase 2.5% for FY2014. The County Tax will result in revenues of \$2,972,551, a dollar increase of \$72,501. The CCEPF will result in revenues of \$3,109,249, a dollar increase of \$75,835.

The County continues to pursue grants from federal, state and other sources. For FY 2014, grant revenues are projected to be \$1.9 million, 2.5% higher than the previous fiscal year.

Department revenues for FY 2014 are projected to increase 12.7% from FY 2013 levels due to the projected increase in deeds business revenues, an increase in Dredge revenue and revenue from the Wellfleet IT service.

Other anticipated department revenues include County Health Lab receipts, Septic Betterment Program receipts in support of the Septic Betterment staff, the Fire Training Academy revenues including the contract for training services with the Massachusetts Maritime Academy (MMA), as well as miscellaneous receipts from other County operations.

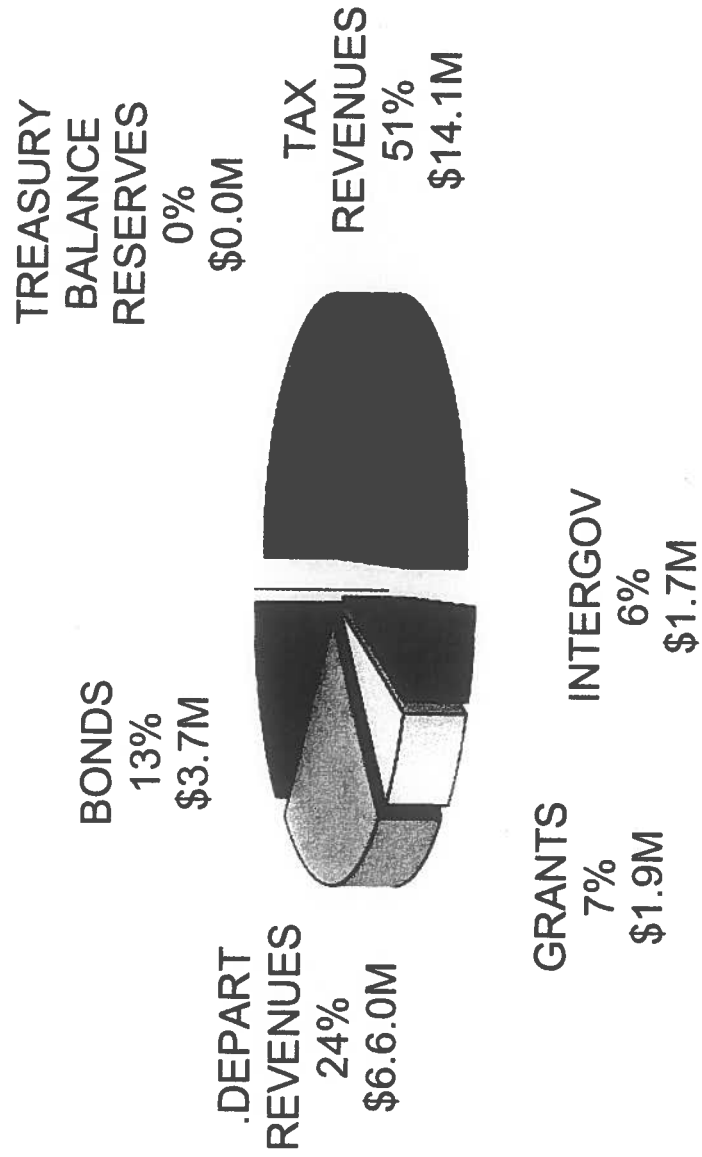
The FY 2014 budget includes \$3,691,400 of capital borrowing. Projects included in this budget are capital investments in the County's information technology infrastructure, improvements to the Superior Court, Registry of Deeds building and the former House of Correction building. The budget includes \$2 million in capital spending to purchase a new replacement dredge. The debt services on this purchase will be covered through the Dredge Enterprise account and included in dredge rates.

TABLE 1 and CHART 1 show the revenue sources for the FY2014 Barnstable County Operating and Capital Budget.

**BARNSTABLE COUNTY
APPROVED REVENUES
FISCAL YEAR 2014**

REVENUE SOURCE	FY2013 BUDGETED REVENUE	FY2014 PROPOSED REVENUE	\$ VARIANCE FY13 - FY14	% VARIANCE FY13 - FY14
TAX REVENUES:				
County Tax Assessment	\$ 2,900,050	2,972,551	\$ 72,501	2.50%
CC Environmental Protection Tax	3,033,414	3,109,249	75,835	2.50%
Registry of Deeds Tax	7,000,000	8,000,000	1,000,000	14.29%
	\$ 12,933,464	\$ 14,081,800	\$ 1,148,336	8.88%
INTERGOVERNMENTAL FUNDING:				
Court House Rental	\$ 1,600,000	\$ 1,650,000	\$ 50,000	3.13%
Purchasing Fees	500	500	-	0.00%
	\$ 1,600,500	\$ 1,650,500	\$ 50,000	3.12%
GRANT CONTRACTS:				
Extension Service	\$ 178,876	\$ 214,585	\$ 35,709	19.96%
County Health Department	238,531	253,681	15,150	6.35%
Human Services	60,000	60,000	-	N/A
Children's Cove - Child Advocacy Center	145,000	180,000	35,000	24.14%
Cape Cod Commission	1,220,442	1,181,258	(39,184)	-3.21%
	\$ 1,842,849	\$ 1,889,524	\$ 46,675	2.53%
DEPARTMENT REVENUES:				
Commissioners Office	\$ -	\$ 93,778	\$ 93,778	N/A
Resource Development Office	15,000	15,000	-	0.00%
Building Rentals	20,400	20,400	-	0.00%
Extension Service	76,050	76,050	-	0.00%
Registry of Deeds	3,000,000	3,250,000	250,000	8.33%
County Dredge Service	823,284	929,859	106,575	12.95%
Health Department Lab	500,000	550,000	50,000	10.00%
Health Department Sanitarian Services	83,737	84,215	478	0.57%
Health Department Septic Repair Program	272,885	277,492	4,607	1.69%
Public Safety, Misc.	-	-	-	N/A
Fire Training	150,000	150,000	-	0.00%
Cape Cod Commission	115,000	140,000	25,000	21.74%
Economic Development Council	-	-	-	N/A
License Plate Receipts - Rest Area	36,920	36,920	-	0.00%
License Plate Receipts - Other	10,000	10,000	-	N/A
Miscellaneous Receipts	61,537	60,268	(1,269)	-2.06%
Interest Income	166,887	162,366	(4,521)	-2.71%
County/Commission Shared Resources	-	-	-	N/A
Regional Service Initiatives	-	90,460	90,460	N/A
CCEPF Reserve	489,237	615,814	126,577	25.87%
	\$ 5,820,937	\$ 6,562,622	\$ 741,685	12.74%
Year End Fund	-	-	-	N/A
Bond Issue Revenues	1,383,100	3,691,400	2,308,300	166.89%
Treasury Balance (Reserves)	-	-	-	N/A
TOTAL REVENUE:	\$ 23,580,850	\$ 27,875,846	4,294,996	18.21%

BARNSTABLE COUNTY FISCAL YEAR 2014 REVENUES



TOTAL FY 2014 REVENUES = \$27.9 MILLION.

BUDGET OVERVIEW

FISCAL YEAR 2014 EXPENDITURE SUMMARY

For FY 2014, County expenditures are projected to be \$27,875,846, an increase of 18.6% from the FY2013 original budget (TABLE 2). Most of this increase is reflective of the additional capital expenditure (\$2.3 million over FY2013) included in the FY2014 budget. The highlights of the FY2014 budget are presented in TABLE 3.

Funding for a 2% Cost of Living Increase (COLA) is provided in FY2014. Increases for retirement assessments and health insurance premiums are also included in the budgeted expenditures. All other expenditure groups (contractual services, supplies, charges, equipment) increased relative to FY2013. Salaries and the two largest components of fringe benefits (retirement and health insurance costs) make up 56% of the FY2014 budget (CHART 2).

Each of the In-State travel line items includes funding to allow the mileage reimbursement rate to increase from \$0.41 per mile to \$0.55 per mile.

The budget includes \$225,000 for debt service on duly authorized debt of the County. The \$175,000 has been included in anticipated costs for long term bond issues associated with the FY2011, FY2012, and FY2013 budgets and short-term borrowing associated with the FY2013 and FY2014 budgets.

CHART 3 show the expenditures by department for the FY 2014 Barnstable County Operating and Capital budget. TABLE 4 and CHART 4 present the expenditure budget by budget group type. TABLE 5 and CHART 5 present the expenditure budget by funding source.

CHART 6 shows the Barnstable County budget from FY 2000 through FY2014 by expenditure group. Salaries continue to make up the largest single portion of the budget. Fringe benefits have also increased steadily over this period and now comprise the second largest component. Contractual Services, Supplies & Materials, and equipment were stable over the eight previous fiscal years but have increased in FY2014.

TABLE 2.

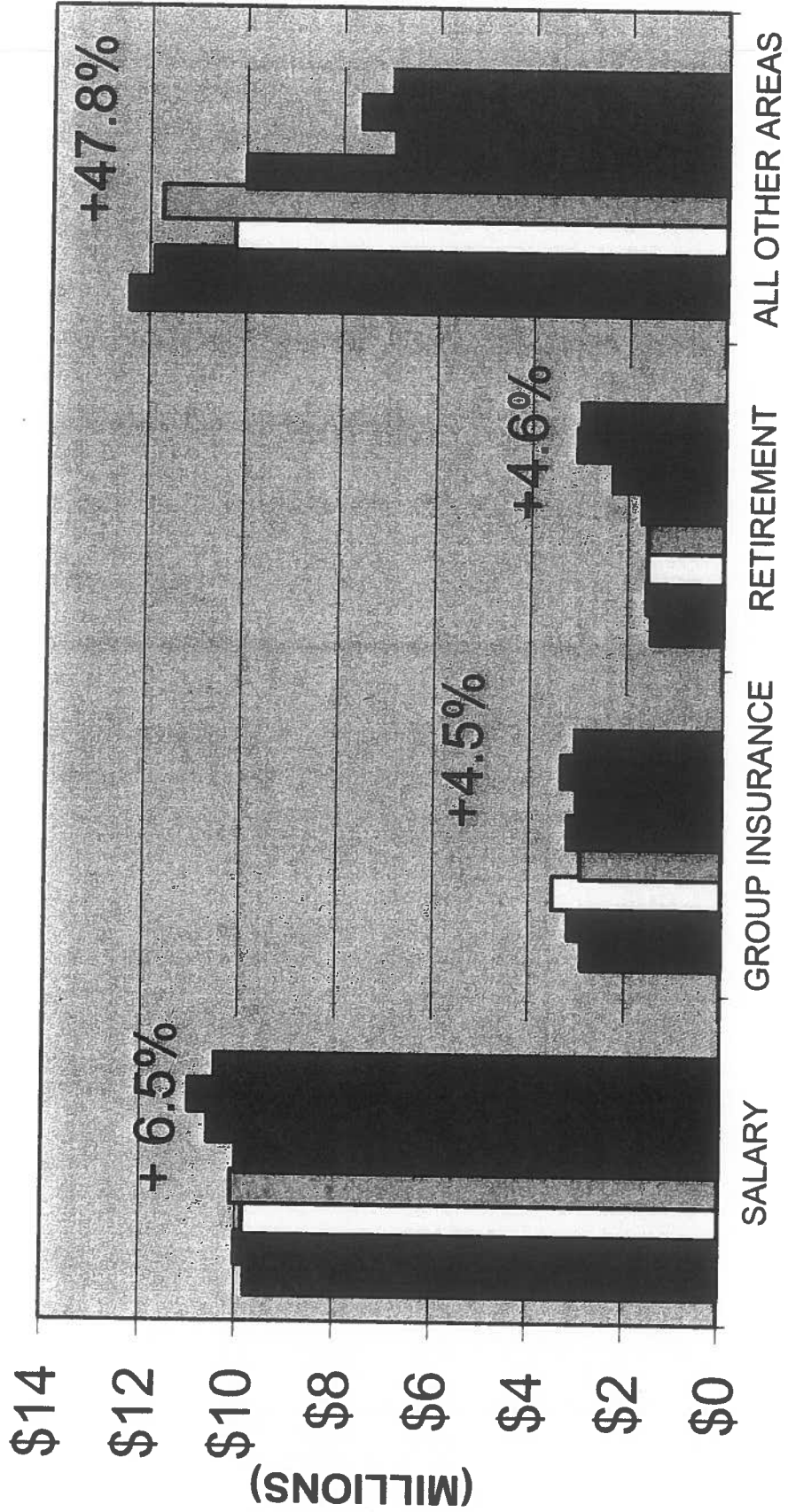
BARNSTABLE COUNTY
APPROVED OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

EXPENDITURES:		FY2013 ORIGINAL BUDGET		FY2014 PROPOSED BUDGET	\$ VARIANCE FROM FY2013	% VARIANCE FROM FY2013
COUNTY COMMISSIONERS	\$	503,075	\$	639,171	136,096	27.1%
RESOURCE DEVELOPMENT OFFICE		774,603		844,474	69,871	9.0%
ASSEMBLY OF DELEGATES		304,470		325,527	21,057	6.9%
DEPARTMENT OF FINANCE		579,241		704,367	125,126	21.6%
INFORMATION TECHNOLOGY		1,433,795		1,436,357	2,562	0.2%
DEPARTMENT OF FACILITIES		2,750,144		3,395,393	645,249	23.5%
COOPERATIVE EXTENSION		1,669,563		1,765,621	96,058	5.8%
REGISTRY OF DEEDS		2,767,171		2,718,881	(48,290)	-1.7%
COUNTY DREDGE SERVICE		823,284		2,929,859	2,106,575	255.9%
REGIONAL SERVICES		75,000		-	(75,000)	N/A
HEALTH & ENVIRONMENT		2,377,525		2,532,251	154,726	6.5%
HUMAN SERVICES		392,477		549,820	157,343	40.1%
CHILDREN'S COVE - CHILD ADVOCACY CTR.		597,617		669,387	71,770	12.0%
ELDER SERVICES/MEALS ON WHEELS		75,000		75,000	-	0.0%
PUBLIC SAFETY		1,009,386		1,043,343	33,957	3.4%
FIRE TRAINING		338,924		440,763	101,839	30.0%
CAPE COD COMMISSION		4,858,093		5,046,321	188,228	3.9%
CAPE COD COMM./COUNTY JOINT INITIATIVES		-		356,000	356,000	N/A
WATER QUALITY INITIATIVES		302,000		402,000	100,000	33.1%
SHARED COSTS/ DEBT SERVICE		1,724,482 225,000		1,776,311 225,000	51,829 -	3.0% 0.0%
TOTAL EXPENDITURES	\$	23,580,850	\$	27,875,846	\$	4,294,996 18.2%
TOTAL REVENUES			\$	27,875,846		
NET SURPLUS / <DEFICIT>			\$	-		

TABLE 3. - FY2014 BUDGET HIGHLIGHTS:

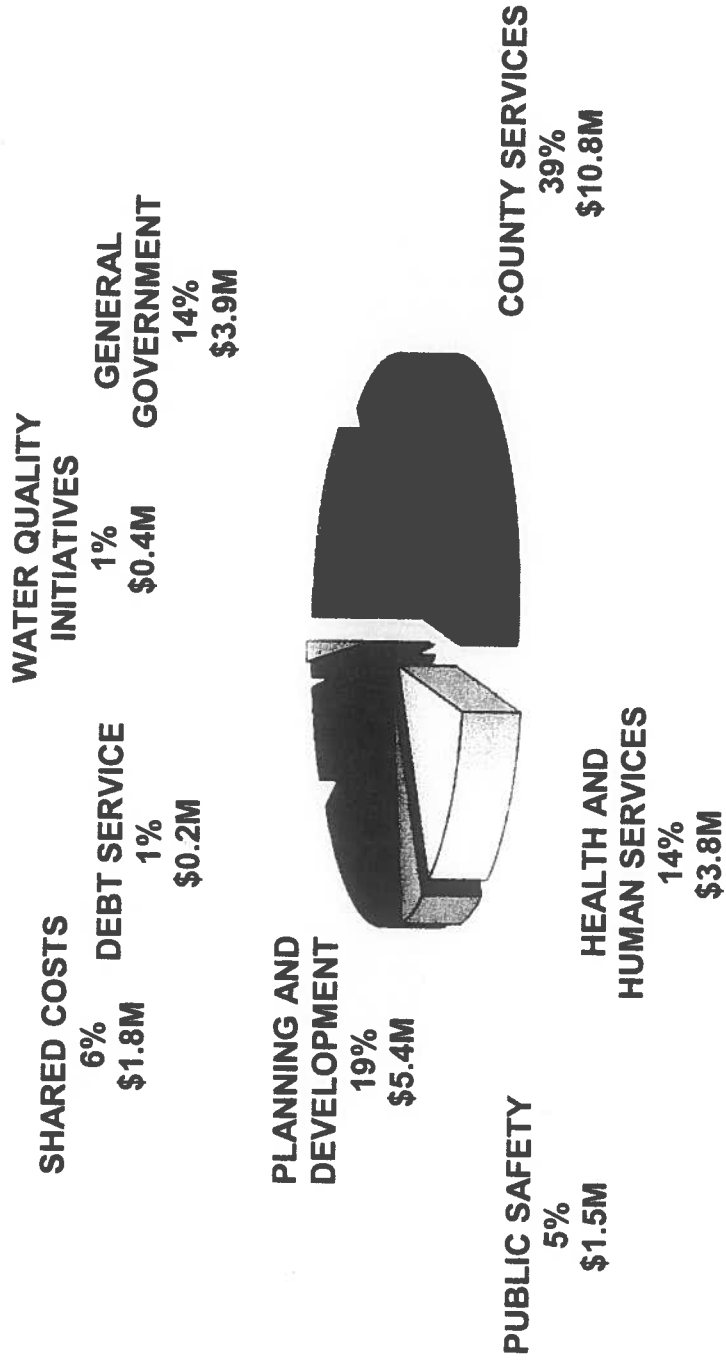
COUNTY COMMISSIONERS	County Administrator (separate)	\$ 138,000 (salary)
	Arts Foundation of CC	\$ 35,000 (\$10,000 from License Plate)
INFORMATION TECHNOLOGY	Telephone System Servers	\$ 188,000 (Capital)
	Software Upgrades	\$ 190,500 (Capital)
	Network Upgrades	\$ 199,000 (Capital)
FACILITIES	Roof – Superior Court	\$ 360,000 (Capital)
	Front Exterior – Superior	\$ 210,000 (Capital)
	Parking Areas – County Cmplx	\$ 120,000 (Capital)
	Fire Escape – Deeds	\$ 65,000 (Capital)
COOPERATIVE EXTENSION	Solid Waste Coordinator	\$ 52,906 (Grant)
	Shellfish Seed	\$ 30,000
	Forest Fire Prevention	\$ 25,000
	Land Management Grants	\$ 25,000
HUMAN SERVICES	Project Assistant	\$ 51,130
ELDER SERVICES	Meals on Wheels Program	\$ 75,000
PUBLIC SAFETY	Sheriff's Budget (Pension)	\$1,009,386
COUNTY/CCC JOINT INITIATIVES	Systems Development Manager	\$ 81,000
	Applications Implementation	\$ 108,000
WATER COLLABORATIVE	Municipal Support Initiative	\$ 300,000

MAJOR EXPENDITURE AREAS FY2006-FY2014



■ FY2006 ■ FY2007 □ FY2008 □ FY2009 ■ FY2010 ■ FY2011 ■ FY2012 ■ FY2013 ■ FY2014

BARNSTABLE COUNTY FISCAL YEAR 2014 EXPENDITURES BY PROGRAM



TOTAL FY 2014 BUDGET = \$27.9 MILLION

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: COUNTY-WIDE

SUB-PROGRAM: ALL DEPARTMENTS AND SUB-PROGRAMS

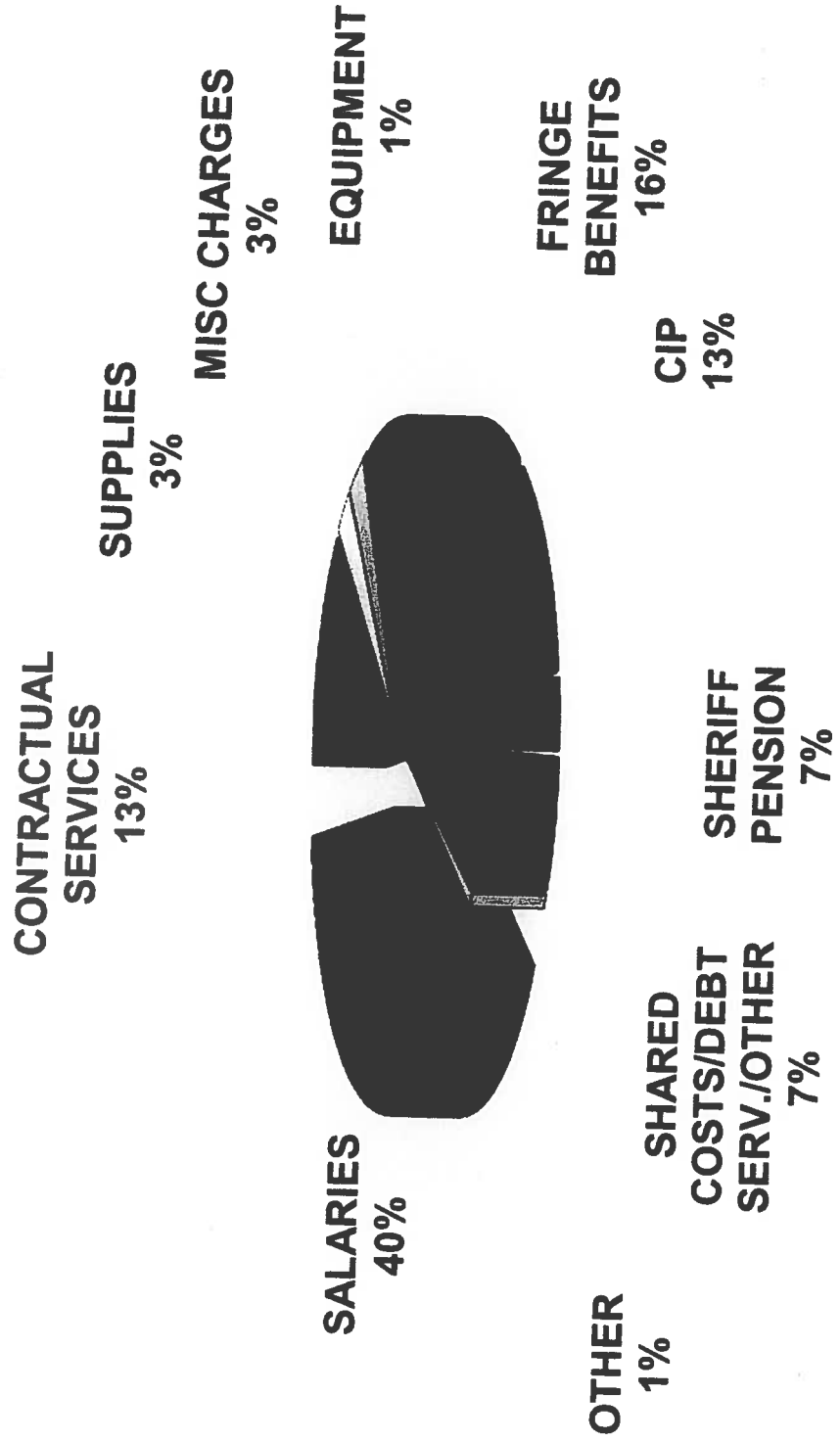
EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
Salaries & Wages	\$ 9,742,278	\$ 10,324,387	\$ 11,165,748	8.1%
Contractual Services	\$ 2,099,826	\$ 2,996,549	\$ 3,532,257	17.9%
Supplies & Materials	\$ 619,681	\$ 738,367	\$ 774,838	4.9%
Charges & Obligations	\$ 1,210,597	\$ 657,750	\$ 831,950	26.5%
Equipment	\$ 168,788	\$ 129,100	\$ 155,600	20.5%
<i>subtotal</i>	\$ 13,841,170	\$ 14,846,153	\$ 16,460,393	10.9%
Fringes	\$ 3,823,782	\$ 4,161,482	\$ 4,435,779	6.6%
Capital Improvements	\$ 2,112,486	\$ 1,386,600	\$ 3,716,100	168.0%
Other Expenditures	\$ 75,205	\$ 125,420	\$ 218,920	74.5%
Pension Liability - Sheriff R.	\$ 963,912	\$ 1,009,386	\$ 1,043,343	3.4%
Shared Costs/Debt Service	\$ 1,393,173	\$ 2,022,482	\$ 2,001,311	-1.0%
TOTAL BUDGET	\$ 22,209,728	\$ 23,551,523	\$ 27,875,846	18.4%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
County General Funds	\$ 11,160,076	\$ 11,886,502	\$ 13,466,764	13.3%
CCEPFund	\$ 2,959,428	\$ 3,033,414	\$ 3,109,249	2.5%
Grant Funds	\$ 1,153,103	\$ 1,842,849	\$ 1,889,524	2.5%
Department Revenues	\$ 4,283,330	\$ 4,824,027	\$ 5,056,175	4.8%
Bond Funds	\$ 2,109,169	\$ 1,383,100	\$ 3,691,400	166.9%
License Plate Funds	\$ 545,622	\$ 46,920	\$ 46,920	0.0%
Other Funds	\$ -	\$ 489,237	\$ 615,814	25.9%
TOTAL SOURCES	\$ 22,210,728	\$ 23,506,049	\$ 27,875,846	18.6%

BARNSTABLE COUNTY FISCAL YEAR 2014 EXPENDITURES BY GROUP



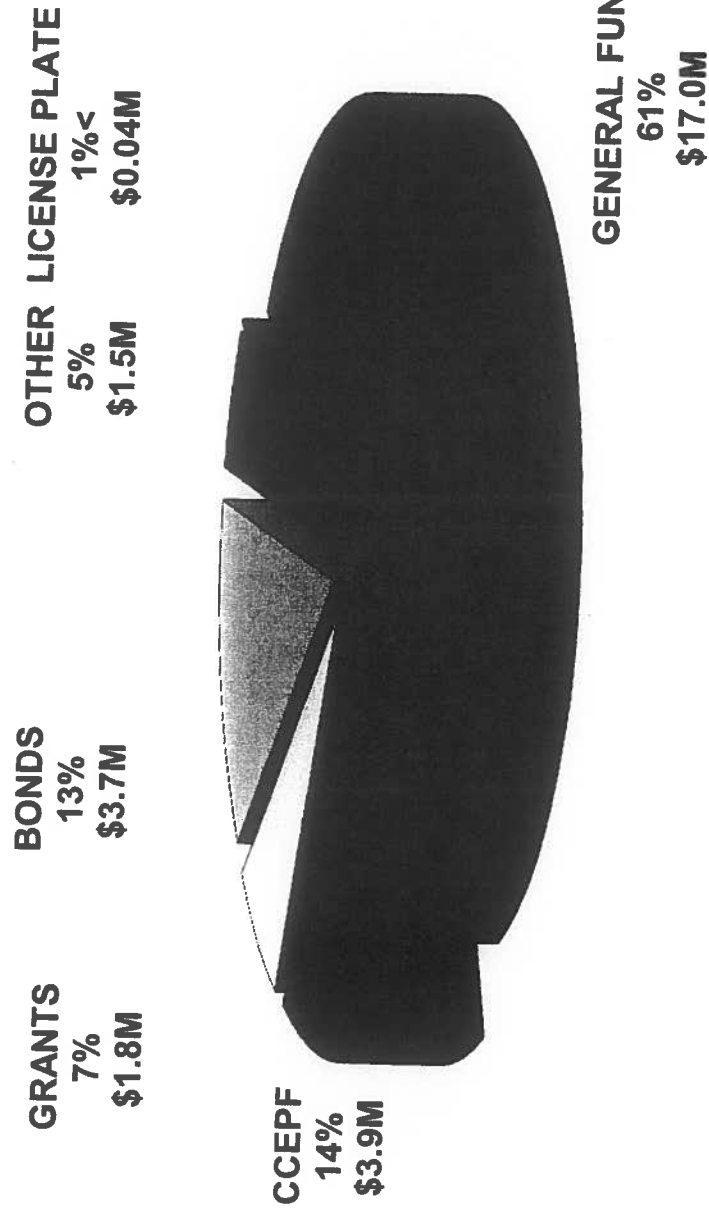
TOTAL FY 2014 BUDGET = \$27.9 MILLION

TABLE 5.

BARNSTABLE COUNTY
 FY 2014 OPERATING AND CAPITAL BUDGET FUNDING SOURCES

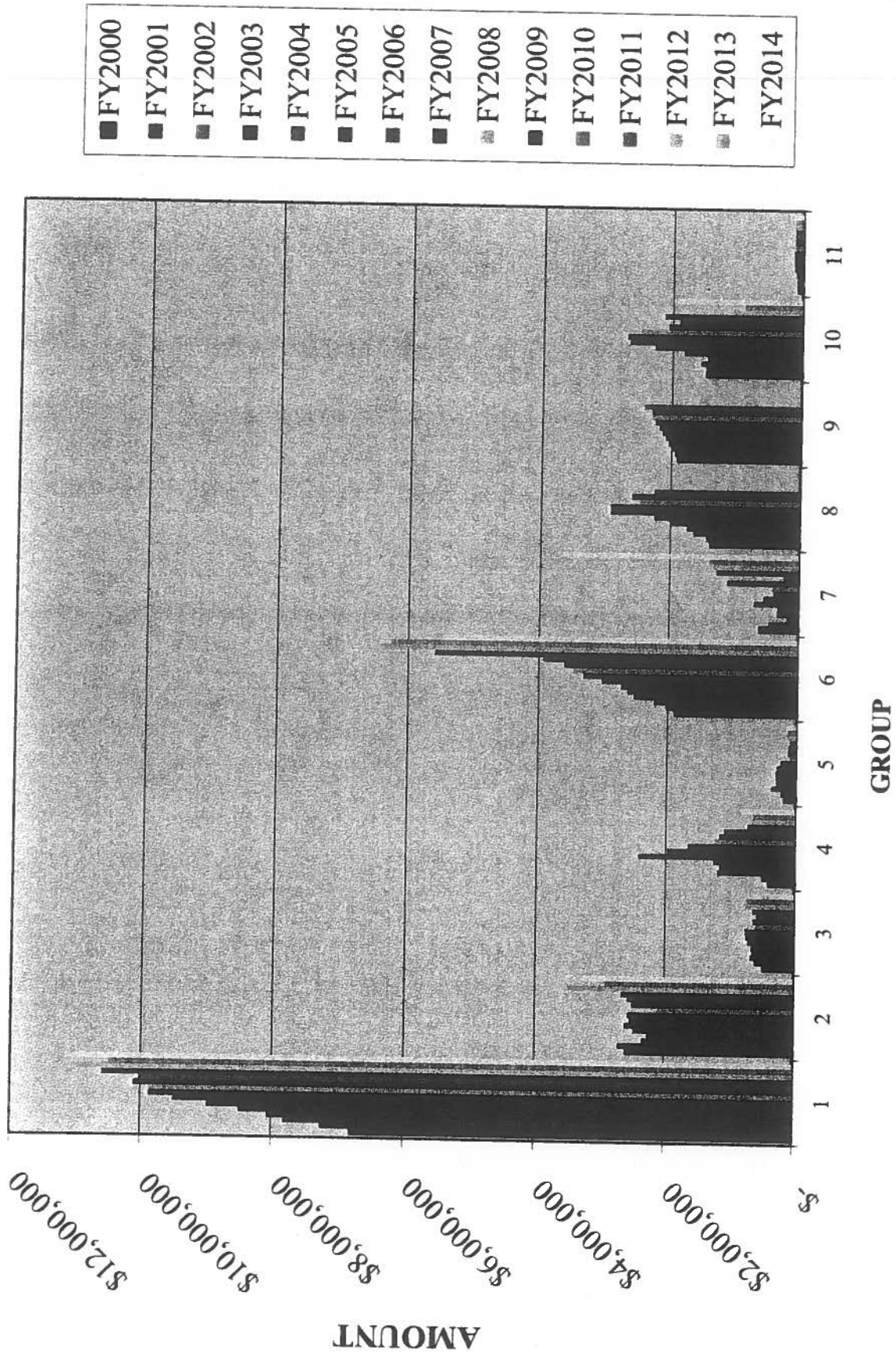
	FY 2014 COMMISSIONER'S RECOMMENDED	GENERAL FUND APPROPRIATION	CCEPF FUND APPROPRIATION	GRANTS	OTHER	BONDS	LICENSE PLATE	TOT/ FUNDIN
EXPENDITURES:								
COUNTY COMMISSIONERS	\$639,171	\$535,393			\$93,778		\$10,000	\$639,17
RESOURCE DEVELOPMENT OFFICE	\$844,474	\$844,474						\$844,47
ASSEMBLY OF DELEGATES	\$325,527	\$325,527						\$325,52
DEPARTMENT OF FINANCE	\$704,367	\$704,367						\$704,36
INFORMATION TECHNOLOGY	\$1,436,357	\$765,897						\$704,36
DEPARTMENT OF FACILITIES	\$3,395,393	\$2,247,073			\$90,460			\$1,436,35
COOPERATIVE EXTENSION	\$1,765,621	\$1,551,036		\$214,585		\$580,000	\$36,920	\$3,395,39
REGISTRY OF DEEDS	\$2,718,881	\$2,718,881						\$1,765,621
COUNTY DREDGE SERVICE	\$2,929,859	\$0			\$929,859	\$2,000,000		\$2,718,881
HEALTH & ENVIRONMENT	\$2,532,251	\$1,916,863		\$253,681				\$2,929,859
HUMAN SERVICES	\$549,820	\$549,820						\$2,532,251
CHILDREN'S COVE - CHILD ADVOCACY CTR.	\$669,387	\$489,387						\$549,820
HUMAN SERVICE GRANTS	\$75,000	\$75,000		\$180,000				\$669,387
FIRE TRAINING	\$440,763	\$440,763						\$75,000
PUBLIC SAFETY	\$1,043,343	\$1,043,343						\$440,763
CAPE COD COMMISSION	\$5,046,321	\$0	\$3,865,063	\$1,181,258				\$1,043,343
CAPE COD COMM./COUNTY JOINT INITIATIVES	\$356,000	\$356,000						\$5,046,321
WATER QUALITY INITIATIVES	\$402,000	\$402,000						\$356,000
SHARED COSTS/ DEBT SERVICE	\$1,776,311 \$225,000	\$1,776,311 \$225,000						\$402,000
TOTAL PROPOSED EXPENDITURES	\$27,875,846	\$16,967,135	\$3,865,063	\$1,829,524	\$1,475,804	\$3,691,400	\$46,920	\$27,875,846
		60.9%	13.9%	6.6%	5.3%	13.2%	0.2%	

BARNSTABLE COUNTY FISCAL YEAR 2014 SOURCES OF FUNDS



TOTAL FY 2014 BUDGET = \$27.9 MILLION

BARNSTABLE COUNTY BUDGET COMPARISON BY GROUP, FY2001-2014



BUDGET OVERVIEW

PROJECTED FISCAL YEAR 2013 YEAR-END FUND BALANCE

The following page provides a snapshot of the fiscal year-end 2013 projected fund balance. Estimates are made for all revenues and expenditures to be made for the period through June, 2013. Revenue calculations assume an increase in collections for Registry of Deeds County Excise Tax and in County Business revenues relative to the same period of fiscal year 2012.

Expenditure estimates are made based on warrant levels (accounts payables), payrolls, group insurance costs, assessments (retirement and maintenance of effort). In instances where known, actual amounts are used.

A new reserve fund has been established called the "Vehicle Replacement Reserve". At the year-end, a projected \$200,000 will be placed in this account and a supplemental budget ordinance will be drafted to fund the purchase of five vehicles requested as part of the Department's requested FY2014 budget. The balance and additional amounts, if available, at the end of each fiscal year, will be used to purchase replacement vehicles for County Departments.

Set asides for the following purposes are then deducted from the preliminary General Fund balance:

- Statutory Reserve
- Encumbrance Reserve (estimated)
- Continuing Appropriation Reserve (estimated)
- Capital Fund Debt Offset - FY 2013
- Workers' Compensation Reserve
- Receipts Reserved for Appropriation
- Stabilization Fund
- Capital Improvements Reserve

No funding is required at year end for the FY2014 Proposed Budget.

The "Stabilization Fund" includes all of the reserve amounts established previously including Legal Reserve, Insurance Reserve, Unfunded Pension Liability Reserves, Early Retirement Liability Reserve and Salary Reserve.

The "Capital Improvements Reserve" includes funds placed in this reserve to date, less that appropriated for the Health Lab renovation.

BARNSTABLE COUNTY
 FY13 PROJECTED GENERAL FUND BALANCE

Total General Fund Balance @ 6/30/12	4,487,020
Year-to-Date Revenues	9,348,814
Year-to-Date Expenditures	9,862,956
Current General Fund Balance	<u>3,972,878</u>

Estimated Remaining Revenues

Information Technology	44,000
Court Rental (3rd & 4th quarters)	796,000
Cooperative Extension	33,885
County Excise Revenues (02/13-06/13)	2,990,000
Registry Business (02/13-06/13)	1,185,000
Lab Fees	271,522
Fire Training	51,450
License Plate Revenue-Rest Area	25,000
Tax Assessments	1,450,025
Miscellaneous Income	20,225
Interest Income (01/13-06/13)	<u>14,400</u>
	6,881,507

Estimated Remaining Expenditures

Warrants (2/6-7/10)	2,300,000
Payroll & Medicare (2/15-7/10)	2,894,000
Group Insurance (2/15-6/30)	474,000
Retirees Group Insurance	<u>471,100</u>
	6,139,100

Fund Balance Transfers (33,826)

Projected Total General Fund Balance 4,681,460

RESERVE:

Statutory Reserve	297,255
Encumbrance Reserve	1,207,150
Continuing Appropriations Reserve	1,190,865
Vehicle Replacement Fund	200,000
Proposed Capital Fund Debt Offset	0
Fire Training Capital Reserve	0
Insurance Reserve	121,305

RECEIPTS RESERVED FOR APPROPRIATION:

Appropriated for FY14 Budget 0

STABILIZATION FUND:

Legal Reserve	450,000	
Insurance Reserve	300,000	
Unfunded Pension Liability Reserve	540,000	
Early Retirement Liability Reserve	150,000	
Salary Reserve	<u>0</u>	1,440,000
<u>CAPITAL IMPROVEMENTS RESERVE:</u>		
Building Reserve (02 Surplus)	224,885	<u>224,885</u>

Total Reserves 4,681,460

Projected Unreserved General Fund Balance @ 6/30/13 0



BARNSTABLE COUNTY COMMISSIONERS

P.O. BOX 427
BARNSTABLE, MASSACHUSETTS
02630
(508) 375-6648
FAX (508) 362-4136

COUNTY COMMISSIONERS
WILLIAM DOHERTY
Harwich

MARY PAT FLYNN
Falmouth

SHEILA R. LYONS
Wellfleet

February 20, 2013

HOME RULED CHARTERED
IN 1989

Mr. Ron Bergstrom, Speaker
Barnstable County Assembly of Delegates
Barnstable County Complex
Barnstable, Massachusetts, 02630

Dear Mr. Speaker and Assembly Delegates:

In accordance with Article 5 - Fiscal Procedures of the Barnstable County Home Rule Charter - the Barnstable County Commissioners hereby submit the Proposed Fiscal Year 2014 Operating Budget. The recommended total County budget for fiscal year 2014 is \$27,875,846. Revenues supporting this level of expenditure are derived from County General Fund revenues in the amount of \$16,967,135, general obligation bond funds in the amount of \$3,691,400, Cape Cod Commission Fund revenues in the amount of \$3,865,063, grant funds in the amount of \$1,829,524, License Plate funds in the amount of \$46,920, and other revenue sources in the amount of \$1,475,804.

The FY 2014 budget proposal identifies several priority areas for funding and preserves vital ongoing programs and services. Key priority themes include the following:

- Funding for separating the positions of County Administrator and Director of Finance/Treasurer.
- Capital Investment in the County's facilities and infrastructure including the County Complex, Superior Court, the former Jail/HOC facility, sidewalks, and parking areas.
- Investment in a joint initiative between the County and the Cape Cod Commission to development the Strategic Information Office (SIO) and the Regional Umbrella Support Services (RUSS) Center to take full advantage of the opportunities presented by the Open Cape network.
- Capital purchase of a new dredge with the debt service covered by the dredge enterprise fund.
- Continued support for important regional services such as Household Hazardous Waste collections, shellfish propagation efforts, Septic Betterment Program Loans, Public Health nursing, Regional Emergency Planning, and Human Services Department initiatives.
- Expansion of the Water Protection Collaborative Municipal Support initiative.

The FY2014 budget includes \$1,043,343 to pay for the remaining retirement unfunded liability associated with Sheriff's Department retirees. This annual amount will remain as long as the retirement actuarial schedule requires funding, currently through 2038. No other costs associated with the Sheriff's Department are anticipated or included for FY 2014 or beyond.

A number of replacement vehicles were requested by County departments in the FY2014 budget requests. We have not funded those requests in this budget submission. We are proposing to establish a Fleet management Plan which will include a Vehicle Replacement Fund at the end of this fiscal year (2013). This fund would use monies available at the close of the fiscal year to replace vehicles on an ongoing basis. We are projecting \$200,000 be placed in this fund and that an initial purchase be authorized of five vehicles. This process would require that a supplemental budget ordinance be submitted to the Assembly for action.

During the next two months, the Commissioners will be working on the establishment of a budget policy that will aid in directing the replenishment of our Reserve Funds, a Other Post-Employment Benefits (OPEB) liability fund and the direction of future budget growth. This process will coincide with our efforts to update the County's Strategic Plan, which is currently underway.

There are a number of positions that have been included in the FY2014 budget to satisfy the deferred needs of our Departments over the past few lean years. These positions are as follows:

- County Administrator (full time) – County Commissioners
- Director of Finance/Treasurer - Finance
- Solid Waste Reduction Coordinator (full time, grant funded) – Cooperative Extension
- Incident Management Team Project Assistant (part time) – Health Department
- Water Quality Laboratory Analyst (part time) – Health Department
- Water Quality Laboratory Assistant (part time) – Health Department
- Human Services Project Assistant (full time, 25% grant funded) – Human Services
- Systems Development Manager (full time) – Strategic Information Office
- Application Implementation Manager (full time) – Strategic Information Office

The Capital Improvement program proposed for FY2014 continues emphasis on expenditures for improvements to County facilities and infrastructure and includes funding for the purchase of a new dredge to replace the existing 17 year-old dredge. The FY2014 proposed budget includes \$580,000 for the IT Department's various capital projects. The FY2014 budget also proposes the following Capital Improvement projects for FY2014:

- \$360,000 for roof replacement at the Superior Court House
- \$210,000 for exterior renovations to the front of Superior Court
- \$120,000 for engineering the drainage and paving of the County Complex parking areas
- \$65,000 for roof repairs at Old Jail/ House of Correction facility
- \$49,500 for window replacements at the Old Jail/ House of Correction facility
- \$85,000 for access improvements at the Old Jail/ House of Correction facility

- \$60,500 for rebuilding the fire escape at Registry of deeds
- \$47,500 for rebuilding sidewalks at the County Complex
- \$20,000 for paving the lower parking lot at Children's Cove

The budget is presented as six major programs which are further divided into sub-programs (departments). Sub-programs are further apportioned into cost centers for fiscal accountability:

- General Government
 - County Commissioners
 - Resource Development
 - Assembly of Delegates
 - Department of Finance
 - Information Technology
- County Services
 - Department of Facilities
 - Cooperative Extension Service
 - Registry of Deeds
 - County Dredge Service
- Health and Human Services
 - Department of Health and the Environment
 - Department of Human Services
 - Children's Cove - Child Advocacy Center
 - Elder Services/Meals on Wheels
- Public Safety
 - Sheriff's Post-Transfer Liabilities
 - Barnstable County Fire Training Academy
- Planning and Development
 - Cape Cod Commission
 - County/Commission Joint Initiatives
 - Water Protection Collaborative
- Shared Costs and Debt Service
 - Retirees Health Premiums
 - Salary Reserve
 - Legal, Insurance, and other County Wide Costs
 - Non-Contributory Retirement Benefits

As part of this budget submission, we have proposed to increase the mileage reimbursement allowance from its current level of \$0.41 per mile to \$0.55 per mile effective July 1, 2013.

The budget includes \$225,000 for debt service on duly authorized debt of the County. The \$175,000 has been included in anticipated costs for long term bond issues associated with the FY2010, FY2011 and FY2012 budgets and short-term borrowing associated with the FY2013 and FY2014 budgets.

With this budget, we have provide for the strategic initiatives and investments necessary for the County to continue its commitments at the federal, state, and local levels to direct resources to achieve short and long term goals for the benefit of the residents of Cape Cod. Should changes to these budget projections prove necessary, we will submit such changes through a supplemental budget process when warranted.

We look forward to working with the Assembly on the FY2014 budget and will, as always, have our department managers ready to respond in detail to any questions you may have. We also look forward to the public's participation in our budget process so that the final product reflects the intention of the Commissioners and Assembly Delegates to serve the greater good of Cape Cod and our communities.

In closing, we would like to express our sincere appreciation to the department managers and staff who assisted in the preparation of the budget and program narratives, and who continue to provide valuable services to Barnstable County in a highly efficient and effective manner.

Respectfully submitted,

/s/ Mary Pat Flynn, Chairman

/s/ William Doherty, Vice Chairman

/s/ Sheila Lyons, Commissioner

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: **GENERAL GOVERNMENT**

SUB-PROGRAM: **COUNTY COMMISSIONER'S OFFICE**

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 280,472	\$ 287,116	\$ 354,729	23.5%
Contractual Services	\$ 35,735	\$ 57,000	\$ 80,243	40.8%
Supplies & Materials	\$ 5,710	\$ 8,500	\$ 8,500	0.0%
Charges & Obligations	\$ 42,279	\$ 43,000	\$ 43,000	0.0%
Equipment	\$ 727	\$ -	\$ 2,500	N/A
<i>subtotal</i>	<i>\$ 364,923</i>	<i>\$ 395,616</i>	<i>\$ 488,972</i>	<i>23.6%</i>
Fringes	\$ 123,019	\$ 107,459	\$ 150,199	39.8%
Capital Improvements	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 487,942	\$ 503,075	\$ 639,171	27.1%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 487,942	\$ 493,075	\$ 535,393	8.6%
Grant Funds	-	-	-	N/A
Department Revenues	-	-	93,778	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	10,000	10,000	0.0%
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 487,942	\$ 503,075	\$ 639,171	27.1%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: **GENERAL GOVERNMENT**

SUB-PROGRAM: **RESOURCE DEVELOPMENT OFFICE**

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 433,672	\$ 403,725	\$ 417,343	3.4%
Contractual Services	\$ 77,831	\$ 77,100	\$ 84,230	9.2%
Supplies & Materials	\$ 39,566	\$ 25,000	\$ 34,000	36.0%
Charges & Obligations	\$ 12,021	\$ 47,000	\$ 46,300	-1.5%
Equipment	\$ 10,179	\$ 6,000	\$ 7,500	25.0%
<i>subtotal</i>	<i>\$ 573,269</i>	<i>\$ 558,825</i>	<i>\$ 589,373</i>	<i>5.5%</i>
Fringes	\$ 154,810	\$ 166,858	\$ 178,181	6.8%
Capital Improvements	\$ 3,317	\$ -	\$ 18,000	N/A
Other Charges	\$ -	\$ 48,920	\$ 58,920	20.4%
TOTAL BUDGET	\$ 731,396	\$ 774,603	\$ 844,474	9.0%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 731,396	\$ 759,603	\$ 829,474	9.2%
Grant Funds	-	-	-	N/A
Department Revenues	-	15,000	15,000	0.0%
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 731,396	\$ 774,603	\$ 844,474	9.0%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: **GENERAL GOVERNMENT**

SUB-PROGRAM: **ASSEMBLY OF DELEGATES**

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 77,547	\$ 80,194	\$ 84,808	5.8%
Contractual Services	\$ 32,933	\$ 34,975	\$ 39,545	13.1%
Supplies & Materials	\$ 934	\$ 1,500	\$ 1,500	0.0%
Charges & Obligations	\$ 75	\$ 390	\$ 390	0.0%
Equipment	\$ 201	\$ 600	\$ 600	0.0%
<i>subtotal</i>	<i>\$ 111,690</i>	<i>\$ 117,659</i>	<i>\$ 126,843</i>	<i>7.8%</i>
Fringes	\$ 180,950	\$ 186,811	\$ 198,684	6.4%
Capital Improvements	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 292,640	\$ 304,470	\$ 325,527	6.9%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 292,640	\$ 304,470	\$ 325,527	6.9%
Grant Funds	-	-	-	N/A
Department Revenues	-	-	-	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 292,640	\$ 304,470	\$ 325,527	6.9%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: **GENERAL GOVERNMENT**

SUB-PROGRAM: **DEPARTMENT OF FINANCE**

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 330,230	\$ 347,521	\$ 459,684	32.3%
Contractual Services	\$ 43,987	\$ 58,200	\$ 61,327	5.4%
Supplies & Materials	\$ 11,737	\$ 12,750	\$ 12,850	0.8%
Charges & Obligations	\$ 7,442	\$ 14,550	\$ 16,900	16.2%
Equipment	\$ 4,334	\$ -	\$ 1,000	N/A
<i>subtotal</i>	<i>\$ 397,730</i>	<i>\$ 433,021</i>	<i>\$ 551,761</i>	<i>27.4%</i>
Fringes	\$ 125,114	\$ 146,220	\$ 152,606	4.4%
Capital Improvements	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 522,844	\$ 579,241	\$ 704,367	21.6%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 522,844	\$ 578,741	\$ 703,867	21.6%
Grant Funds	-	-	-	N/A
Department Revenues	1,000	500	500	0.0%
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 523,844	\$ 579,241	\$ 704,367	21.6%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: GENERAL GOVERNMENT

SUB-PROGRAM: INFORMATION TECHNOLOGY

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
Salaries & Wages	\$ 256,251	\$ 274,396	\$ 391,688	42.7%
Contractual Services	\$ 149,366	\$ 253,630	\$ 328,080	29.4%
Supplies & Materials	\$ 2,163	\$ 3,100	\$ 3,000	-3.2%
Charges & Obligations	\$ -	\$ -	\$ -	N/A
Equipment	\$ 10,678	\$ 13,000	\$ 13,000	0.0%
<i>subtotal</i>	\$ 418,458	\$ 544,126	\$ 735,768	35.2%
Fringes	\$ 74,205	\$ 91,269	\$ 120,589	32.1%
Capital Improvements	\$ 450,607	\$ 798,400	\$ 580,000	-27.4%
TOTAL BUDGET	\$ 943,270	\$ 1,433,795	\$ 1,436,357	0.2%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
County General Funds	\$ 492,663	\$ 635,395	\$ 856,357	34.8%
Grant Funds	-	-	-	N/A
Department Revenues	-	-	-	N/A
Bond Funds	450,607	798,400	580,000	-27.4%
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 943,270	\$ 1,433,795	\$ 1,436,357	0.2%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: COUNTY SERVICES

SUB-PROGRAM: DEPARTMENT OF FACILITIES

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
Salaries & Wages	\$ 1,039,240	\$ 945,508	\$ 941,771	-0.4%
Contractual Services	\$ 535,875	\$ 721,850	\$ 771,020	6.8%
Supplies & Materials	\$ 92,346	\$ 116,100	\$ 123,390	6.3%
Charges & Obligations	\$ 10,998	\$ 19,100	\$ 20,500	7.3%
Equipment	\$ 23,103	\$ 10,000	\$ 10,000	0.0%
<i>subtotal</i>	\$ 1,701,562	\$ 1,812,558	\$ 1,866,681	3.0%
Fringes	\$ 404,648	\$ 418,086	\$ 410,612	-1.8%
Capital Improvements	\$ 1,123,158	\$ 519,500	\$ 1,118,100	115.2%
TOTAL BUDGET	\$ 3,229,368	\$ 2,750,144	\$ 3,395,393	23.5%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
County General Funds	2,063,961	2,176,824	2,226,673	2.3%
Grant Funds	-	-	-	N/A
Department Revenues	17,381	20,400	20,400	0.0%
Bond Funds	1,123,158	516,000	1,111,400	115.4%
License Plate Funds	24,868	36,920	36,920	0.0%
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 3,229,368	\$ 2,750,144	\$ 3,395,393	23.5%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: COUNTY SERVICES

SUB-PROGRAM: COOPERATIVE EXTENSION SERVICE

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 880,636	\$ 957,239	\$ 1,035,017	8.1%
Contractual Services	\$ 101,864	\$ 204,700	\$ 209,608	2.4%
Supplies & Materials	\$ 43,324	\$ 58,550	\$ 62,200	6.2%
Charges & Obligations	\$ 59,941	\$ 43,850	\$ 52,850	20.5%
Equipment	\$ 34,790	\$ 3,000	\$ 3,000	0.0%
<i>subtotal</i>	<i>\$ 1,120,555</i>	<i>\$ 1,267,339</i>	<i>\$ 1,362,675</i>	<i>7.5%</i>
Fringes	\$ 382,382	\$ 402,224	\$ 402,946	0.2%
Capital Improvements	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 1,502,937	\$ 1,669,563	\$ 1,765,621	5.8%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 1,279,665	\$ 1,414,637	\$ 1,474,986	4.3%
Grant Funds	149,357	178,876	214,585	20.0%
Department Revenues	73,915	76,050	76,050	0.0%
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 1,502,937	\$ 1,669,563	\$ 1,765,621	5.8%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: COUNTY SERVICES

SUB-PROGRAM: REGISTRY OF DEEDS

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
Salaries & Wages	\$ 1,650,345	\$ 1,750,029	\$ 1,714,660	-2.0%
Contractual Services	\$ 119,021	\$ 193,350	\$ 185,850	-3.9%
Supplies & Materials	\$ 46,866	\$ 56,500	\$ 54,000	-4.4%
Charges & Obligations	\$ 2,508	\$ 11,560	\$ 3,560	-69.2%
Equipment	\$ 9,831	\$ 10,000	\$ 13,000	30.0%
<i>subtotal</i>	\$ 1,828,571	\$ 2,021,439	\$ 1,971,070	-2.5%
Fringes	\$ 715,095	\$ 745,732	\$ 747,811	0.3%
Capital Improvements	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 2,543,666	\$ 2,767,171	\$ 2,718,881	-1.7%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
County General Funds	\$ -	\$ -	\$ -	N/A
Grant Funds	-	-	-	N/A
Department Revenues	2,543,666	2,767,171	2,718,881	-1.7%
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 2,543,666	\$ 2,767,171	\$ 2,718,881	-1.7%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: COUNTY SERVICES

SUB-PROGRAM: COUNTY DREDGE SERVICE

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
Salaries & Wages	\$ 356,062	\$ 312,165	\$ 319,488	2.3%
Contractual Services	\$ 13,680	\$ 95,500	\$ 96,866	1.4%
Supplies & Materials	\$ 132,034	\$ 141,500	\$ 146,500	3.5%
Charges & Obligations	\$ 54,481	\$ 74,000	\$ 74,000	0.0%
Equipment	\$ 8,169	\$ 5,000	\$ 5,000	0.0%
<i>subtotal</i>	<i>\$ 564,426</i>	<i>\$ 628,165</i>	<i>\$ 641,854</i>	<i>2.2%</i>
Fringes	\$ 97,000	\$ 119,119	\$ 137,005	15.0%
Capital Improvements	\$ -	\$ -	\$ 2,000,000	N/A
Other Expenditures	\$ 75,000	\$ 76,000	\$ 151,000	98.7%
TOTAL BUDGET	\$ 736,426	\$ 823,284	\$ 2,929,859	255.9%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
County General Funds	\$ -	\$ -	\$ -	N/A
Grant Funds	-	-	-	N/A
Department Revenues	736,426	823,284	929,859	12.9%
Bond Funds	-	-	2,000,000	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 736,426	\$ 823,284	\$ 2,929,859	255.9%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: **HEALTH AND HUMAN SERVICES**

SUB-PROGRAM: **DEPARTMENT OF HEALTH AND THE ENVIRONMENT**

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 1,369,279	\$ 1,446,057	\$ 1,587,138	9.8%
Contractual Services	\$ 169,800	\$ 170,269	\$ 210,758	23.8%
Supplies & Materials	\$ 142,230	\$ 160,367	\$ 164,598	2.6%
Charges & Obligations	\$ 3,706	\$ 5,000	\$ 5,000	0.0%
Equipment	\$ 44,155	\$ 2,000	\$ 13,000	550.0%
<i>subtotal</i>	<i>\$ 1,729,170</i>	<i>\$ 1,783,693</i>	<i>\$ 1,980,494</i>	<i>11.0%</i>
Fringes	\$ 498,476	\$ 525,132	\$ 551,757	5.1%
Capital Improvements	\$ 535,404	\$ 68,700	\$ -	-100.0%
TOTAL BUDGET	\$ 2,763,050	\$ 2,377,525	\$ 2,532,251	6.5%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 1,349,834	\$ 1,213,672	\$ 1,366,863	12.6%
Grant Funds	206,015	238,531	253,681	6.4%
Department Revenues	671,797	856,622	911,707	6.4%
Bond Funds	535,404	68,700	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 2,763,050	\$ 2,377,525	\$ 2,532,251	6.5%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: **HEALTH AND HUMAN SERVICES**

SUB-PROGRAM: **DEPARTMENT OF HUMAN SERVICES**

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 171,146	\$ 191,241	\$ 251,647	31.6%
Contractual Services	\$ 106,310	\$ 114,830	\$ 207,080	80.3%
Supplies & Materials	\$ 7,981	\$ 10,500	\$ 15,300	45.7%
Charges & Obligations	\$ 16,885	\$ 5,600	\$ 6,550	17.0%
Equipment	\$ 6,523	\$ 2,000	\$ 3,500	75.0%
<i>subtotal</i>	<i>\$ 308,845</i>	<i>\$ 324,171</i>	<i>\$ 484,077</i>	<i>49.3%</i>
Fringes	\$ 47,300	\$ 68,306	\$ 65,743	-3.8%
Capital Improvements	\$ -	\$ -	\$ -	N/A
Other Expend. (Group 8)	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 356,145	\$ 392,477	\$ 549,820	40.1%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 356,145	\$ 332,477	\$ 489,820	47.3%
Grant Funds	-	60,000	60,000	N/A
Department Revenues	-	-	-	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 356,145	\$ 392,477	\$ 549,820	40.1%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: HEALTH AND HUMAN SERVICES

SUB-PROGRAM: CHILDREN'S COVE - CHILD ADVOCACY CENTER

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ 360,818	\$ 366,713	\$ 437,392	19.3%
Contractual Services	\$ 41,058	\$ 29,480	\$ 33,250	12.8%
Supplies & Materials	\$ 7,245	\$ 10,000	\$ 10,000	0.0%
Charges & Obligations	\$ 2,749	\$ 9,650	\$ 17,500	81.3%
Equipment	\$ -	\$ -	\$ -	N/A
<i>subtotal</i>	<i>\$ 411,870</i>	<i>\$ 415,843</i>	<i>\$ 498,142</i>	<i>19.8%</i>
Fringes	\$ 131,735	\$ 154,447	\$ 171,245	10.9%
Capital Improvements	\$ -	\$ -	\$ -	N/A
Other Expend. (Group 8)	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 543,605	\$ 570,290	\$ 669,387	17.4%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 386,373	\$ 425,290	\$ 489,387	15.1%
Grant Funds	157,232	145,000	180,000	24.1%
Department Revenues	-	-	-	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 543,605	\$ 570,290	\$ 669,387	17.4%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: **HEALTH AND HUMAN SERVICES**

SUB-PROGRAM: **COUNTY ASSISTANCE TO HUMAN SERVICE PROVIDERS**

EXPENDITURES:

GROUP	EXPENDED		APPROVED BUDGET		% CHANGE
	FY2012	FY2013	FY2013	FY2014	
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	N/A
Contractual Services	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0%
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	N/A
Charges & Obligations		\$ -	\$ -	\$ -	N/A
Equipment	\$ -	\$ -	\$ -	\$ -	N/A
<i>subtotal</i>	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0%
Fringes	\$ -	\$ -	\$ -	\$ -	N/A
Capital Improvements	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0%

FUNDING SOURCES:

	EXPENDED		APPROVED BUDGET		% CHANGE
	FY2012	FY2013	FY2013	FY2014	
County General Funds	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0%
Grant Funds	-	-	-	-	N/A
Department Revenues	-	-	-	-	N/A
Bond Funds	-	-	-	-	N/A
License Plate Funds	-	-	-	-	N/A
Other Funds	-	-	-	-	N/A
TOTAL SOURCES	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	0%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: **PUBLIC SAFETY PROGRAM**

SUB-PROGRAM: **SHERIFF RETIREE'S UNFUNDED PENSION LIABILITY**

EXPENDITURES:

BUDGET ITEM	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Public Safety Training (Group 4)	\$ -	\$ -	\$ -	N/A
DEEDS EXCISE TAX - CH193	\$ -	\$ -	\$ -	N/A
CTY CONTRIBUTION - SHERIFF	\$ -	\$ -	\$ -	N/A
Pension Liability - Sheriff Retirees	\$ 963,912	\$ 1,009,386	\$ 1,043,343	3.4%
TOTAL BUDGET	\$ 963,912	\$ 1,009,386	\$ 1,043,343	3.4%

FUNDING SOURCES:

BUDGET ITEM	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 963,912	\$ 963,912	\$ 1,043,343	8.2%
Grant Funds	-	-	-	N/A
Department Revenues	-	-	-	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 963,912	\$ 963,912	\$ 1,043,343	8.2%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: **PUBLIC SAFETY PROGRAM**

SUB-PROGRAM: **FIRE AND POLICE ACADEMY**

EXPENDITURES:

GROUP	EXPENDED		APPROVED BUDGET		APPROVED BUDGET	%
	FY2012	FY2013	FY2013	FY2014		
Salaries & Wages	\$ 227,156	\$ 230,084	\$ 230,084	\$ 268,763		16.8%
Contractual Services	\$ 31,692	\$ 31,200	\$ 31,200	\$ 32,200		3.2%
Supplies & Materials	\$ 33,189	\$ 26,150	\$ 26,150	\$ 36,650		40.2%
Charges & Obligations	\$ 8,046	\$ 4,700	\$ 4,700	\$ 4,800		2.1%
Equipment	\$ 1,977	\$ 5,000	\$ 5,000	\$ 5,000		0.0%
<i>subtotal</i>	\$ 302,060	\$ 297,134	\$ 297,134	\$ 347,413		16.9%
Fringes	\$ 27,721	\$ 41,790	\$ 41,790	\$ 84,850		103.0%
Capital Improvements	\$ -	\$ -	\$ -	\$ -		N/A
Other Expenditures	\$ -	\$ -	\$ -	\$ 8,500		N/A
TOTAL BUDGET	\$ 329,781	\$ 338,924	\$ 338,924	\$ 440,763		30.0%

FUNDING SOURCES:

	EXPENDED		APPROVED BUDGET		APPROVED BUDGET	%
	FY2012	FY2013	FY2013	FY2014		
County General Funds	\$ 240,316	\$ 188,924	\$ 188,924	\$ 290,763		53.9%
Grant Funds	-	-	-	-		N/A
Department Revenues	89,465	150,000	150,000	150,000		0.0%
Bond Funds	-	-	-	-		N/A
License Plate Funds	-	-	-	-		N/A
Other Funds	-	-	-	-		N/A
TOTAL SOURCES	\$ 329,781	\$ 338,924	\$ 338,924	\$ 440,763		30.0%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: PLANNING AND DEVELOPMENT

SUB-PROGRAM: CAPE COD COMMISSION

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
Salaries & Wages	\$ 2,298,360	\$ 2,732,399	\$ 2,760,620	1.0%
Contractual Services	\$ 319,669	\$ 702,465	\$ 740,200	5.4%
Supplies & Materials	\$ 54,356	\$ 107,850	\$ 102,350	-5.1%
Charges & Obligations	\$ 209,010	\$ 179,350	\$ 240,600	34.2%
Equipment	\$ 14,121	\$ 72,500	\$ 78,500	8.3%
<i>subtotal</i>	\$ 2,895,516	\$ 3,794,564	\$ 3,922,270	3.4%
Fringes	\$ 853,886	\$ 988,029	\$ 1,063,551	7.6%
Capital Improvements	\$ -	\$ -	\$ -	N/A
OPERATING BUDGET	\$ 3,749,402	\$ 4,782,593	\$ 4,985,821	4.2%
Salary Reserves	\$ -	\$ 75,000	\$ 60,000	N/A
Payment for Unpaid bills	\$ 205	\$ 500	\$ 500	0.0%
TOTAL BUDGET	\$ 3,749,607	\$ 4,858,093	\$ 5,046,321	3.9%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
County General Funds	\$ -	\$ -	\$ -	N/A
CCEPFund	2,959,428	3,033,414	3,109,249	2.5%
Grant Funds	640,499	1,220,442	1,181,258	-3.2%
Department Revenues	149,680	115,000	140,000	21.7%
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	489,237	615,814	25.9%
TOTAL SOURCES	\$ 3,749,607	\$ 4,858,093	\$ 5,046,321	3.9%

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: PLANNING AND DEVELOPMENT

SUB-PROGRAM: COUNTY/CAPE COD COMMISSION JOINT INITIATIVES

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
Salaries & Wages	\$ -	\$ -	\$ 81,000	N/A
Contractual Services	\$ -	\$ -	\$ 275,000	N/A
Supplies & Materials	\$ -	\$ -	\$ -	N/A
Charges & Obligations	\$ -	\$ -	\$ -	N/A
Equipment	\$ -	\$ -	\$ -	N/A
<i>subtotal</i>	\$ -	\$ -	\$ 356,000	N/A
Fringes	\$ -	\$ -	\$ -	N/A
Capital Improvements	\$ -	\$ -	\$ -	N/A
Other Charges	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ -	\$ -	\$ 356,000	N/A

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	% CHANGE
County General Funds	\$ -	\$ -	\$ 356,000	N/A
Grant Funds	-	-	-	N/A
Department Revenues	-	-	-	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ -	\$ -	\$ 356,000	N/A

BARNSTABLE COUNTY
 APPROVED
 OPERATING AND CAPITAL BUDGET
 FISCAL YEAR 2014

PROGRAM: **PLANNING AND DEVELOPMENT**

SUB-PROGRAM: **WATER QUALITY INITIATIVES**

EXPENDITURES:

GROUP	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Salaries & Wages	\$ -	\$ -	\$ -	N/A
Contractual Services	\$ 245,081	\$ 102,000	\$ 102,000	0.0%
Supplies & Materials	\$ -	\$ -	\$ -	N/A
Charges & Obligations	\$ 174,851	\$ 200,000	\$ 300,000	50.0%
Equipment	\$ -	\$ -	\$ -	N/A
<i>subtotal</i>	\$ 419,932	\$ 302,000	\$ 402,000	33.1%
Fringes	\$ 5,091	\$ -	\$ -	N/A
Capital Improvements	\$ -	\$ -	\$ -	N/A
Other Expenditures	\$ -	\$ -	\$ -	N/A
TOTAL BUDGET	\$ 425,023	\$ 302,000	\$ 402,000	33.1%

FUNDING SOURCES:

	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 425,023	\$ 302,000	\$ 402,000	33.1%
Grant Funds	-	-	-	N/A
Department Revenues	-	-	-	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 425,023	\$ 302,000	\$ 402,000	33.1%

BARNSTABLE COUNTY
APPROVED
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2014

PROGRAM: **SHARED COSTS AND DEBT SERVICE**

SUB-PROGRAM: **ALL SHARED COSTS AND DEBT SERVICE OBLIGATIONS**

EXPENDITURES:

BUDGET ITEM	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
Group Health Insurance	\$ 890,805	\$ 1,026,762	\$ 1,028,637	0.2%
Contributory Retirement	\$ 100,047	\$ 109,170	\$ 100,374	-8.1%
Salary Reserve	\$ -	\$ 125,000	\$ 125,000	0.0%
Miscellaneous & Contingency				
Group 2	\$ 125,940	\$ 145,300	\$ 153,300	5.5%
Group 3	\$ 4,049	\$ 1,000	\$ 1,000	0.0%
Group 4	\$ 223,561	\$ 221,250	\$ 238,500	7.8%
Group 5	\$ -	\$ 5,000	\$ 5,000	N/A
Group 9	\$ 42,978	\$ 50,000	\$ 50,000	0.0%
subtotal	\$ 396,528	\$ 422,550	\$ 447,800	6.0%
Reserve Fund	\$ -	\$ 10,000	\$ 25,000	150.0%
Stabilization Fund	\$ -	\$ 10,000	\$ 25,000	150.0%
Prior Year's Bills	\$ 2,897	\$ 4,000	\$ 4,500	12.5%
Non-contributory Retirement	\$ 2,896	\$ 15,000	\$ 20,000	33.3%
Debt Service & Interest	\$ -	\$ 225,000	\$ 225,000	0.0%
TOTAL BUDGET	\$ 1,393,173	\$ 1,947,482	\$ 2,001,311	2.8%

FUNDING SOURCES:

BUDGET ITEM	EXPENDED FY2012	APPROVED BUDGET FY2013	APPROVED BUDGET FY2014	%
				CHANGE
County General Funds	\$ 1,393,173	\$ 1,947,482	\$ 2,001,311	2.8%
Grant Funds	-	-	-	N/A
Department Revenues	-	-	-	N/A
Bond Funds	-	-	-	N/A
License Plate Funds	-	-	-	N/A
Other Funds	-	-	-	N/A
TOTAL SOURCES	\$ 1,393,173	\$ 1,947,482	\$ 2,001,311	2.8%

BARNSTABLE COUNTY

In the Year Two Thousand and Thirteen

Ordinance 13-03

To make appropriations for Barnstable County's operating budget for the Fiscal Year 2014 , including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County, and for County Capital improvements and to borrow money to pay therefore.

BARNSTABLE COUNTY hereby ordains:

Section 1. To provide for the operations of the County Assembly, Executive branch, the several agencies, boards, commissions, departments and institutions of the County, and for sundry other functions, and to meet certain requirements of law, the sums set forth in Sections Two and Section Three for the several purposes and subject to the conditions specified in Sections Four through Eleven, are hereby appropriated from the County General Fund; the Cape Cod Environmental Protection Fund (CCEP Fund) established by Section 18 of the Acts of 1989, Chapter 716, as amended; the License Plate Fund; Grants and authorized borrowing, subject to provisions of Massachusetts General Laws regulating the disbursement of public funds and the approval thereof, for the fiscal year ending June thirtieth, two thousand and fourteen .

GENERAL GOVERNMENT

Section 2.

(a) To appropriate a total of \$3,949,896 for General Government; \$3,266,118 is from the County General Fund, Other Funding of \$93,778, Bonds of \$580,000 , and License Plate Funds of \$10,000 for the purposes set forth below:

EXECUTIVE

The mission of the County is to promote and sustain a pro-active open government that enhances the quality of life for the citizens of Barnstable County. The budget established each year for Barnstable County is based on the program priorities and objectives of each County department. The emphasis in the fiscal year 2014 budget process has been on finding ways to enhance the delivery of services in a cost control environment and to maintain the delivery of vital services to the towns and residents of Barnstable County. Goals and objectives are developed in conjunction with the budgets for each department.

As outlined in Article 3 of the Barnstable County Home Rule Charter, the Executive powers of the County shall be vested solely in the Board of County Commissioners and may be exercised either directly by such Board, or through the several County agencies under its direction and supervision. The Board of County Commissioners shall cause this Charter, the laws, ordinances and orders for the government and administration of the County to be enforced. The Chief Administrative Officer for the County shall be the County Administrator, who shall be appointed by a majority vote of the County Commissioners to serve for an indefinite term. The County

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Administrator shall have, possess and may exercise all the powers, rights, and duties commonly associated with the office of chief administrator of a local government.

The Barnstable County Commissioners meet weekly on Wednesdays at the Superior Courthouse on Route 6A in Barnstable. Through these meetings the County Commissioners make County policy, establish the goals of the County, and conduct the day-to-day business of the County.

RESOURCE DEVELOPMENT OFFICE

The Resource Development Office, founded in the belief that common problems can be solved through regional solutions, is committed to the advancement of grant programs and creative uses of existing resources on Cape Cod. Since 1994 the office has worked to build, strengthen and expand the capacity of Barnstable County departments and the 15 towns. The objective of the department is to develop methods that facilitate communication between County officials, the public, and local officials, share information and develop partnerships to further enhance regional efforts and innovations. The mission of the office is achieved through Grant Administration within Barnstable County department, Grant Development to assist the 15 Cape Cod towns, and Outreach and Education to share specialized knowledge and understanding of grant writing and grant administration to the Cape Cod community.

AmeriCorps Cape Cod is dedicated to offering a diverse group of 26 or more community service focused adults an opportunity to enhance their personal development, foster civic values, build community leadership and to address environmental and disaster preparedness and response risks in Barnstable County communities. AmeriCorps members serving in this coastal, rural residential living experience are dedicated to: Natural Resource Management, Disaster preparedness and Response, Volunteer Engagement, and Community Outreach and Education. There are also 2 Vista volunteers serving one year each that are engaged through a grant developed, implemented and managed through the RDO.

ASSEMBLY OF DELEGATES

The Barnstable County Assembly of Delegates is the legislative branch of County Government. As the County's law-making body, the Assembly's work takes the form of ordinances and resolutions which may be initiated by Delegates, Assembly committees, the Board of County Commissioners or by an initiative petition. The Assembly of Delegates appropriates the County's annual operating and capital budgets and supplemental requests. At the direction of the Speaker and the Chair of the Standing Committee on Finance, each Standing Committee of the Assembly participates in the review of the County budget. The Standing Committees meet with department managers and discuss the effectiveness of each program being operated within Barnstable County and also examine future needs for regional services within the County.

Because it is difficult to forecast the number and/or complexities of legislative initiatives that the Assembly of Delegates will be required to deal with, it is impossible to predict what the volume of output or priorities will be in any given year. The budget is designed to assure that the functions of the Assembly of Delegates are carried out and that the public is well served.

BARNSTABLE COUNTY

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DEPARTMENT OF FINANCE

The Finance Department is responsible for the oversight of all financial activities of the County including financial reporting and auditing, management of County funds, administration of debt, processing of payroll and accounts payable, and the annual development and ongoing monitoring of the County operating and capital budgets.

The Department is also charged with the management of purchasing and group insurance programs, as well as the provision of information systems and data processing. The services provided by the Department enable the County to coordinate financial and analytic activities, control costs, and improve the overall operational effectiveness of the County with its object to identify, prioritize and provide services on a regional basis in areas of need.

INFORMATION TECHNOLOGY OFFICE

The mission of the Information Technology Office is to provide the County of Barnstable with high quality advice and support in the high technology and communication field. The IT staff will maintain the infrastructure needed to keep the County working productively. The IT staff also administers the County's networks and multi-user systems.

COUNTY SERVICES

(b) To appropriate a total of \$10,809,754 for County Services; \$6,516,990 is from the County General Fund, Grants of \$214,585 , Other Funding of \$929,859 , Bonds of \$3,111,400 , and License Plate Funds of \$36,920, for the purposes set forth below:

DEPARTMENT OF FACILITIES

The Department of Facilities is responsible for all physical plant operations, general maintenance, and planning within the County Complex, Second District Courthouse in Orleans, Children's Cove, Extension Farmhouse, White House Administration building (formerly Sheriff's Administration building), and certain county residences.

COOPERATIVE EXTENSION SERVICE

Cape Cod Cooperative Extension is Barnstable County's Education Department. County Extension programs are conducted in Barnstable County in cooperation with the University of Massachusetts in Amherst, the United States Department of Agriculture and the Woods Hole Oceanographic Institution Sea Grant Program. Cooperative Extension is supported by county, federal and state funds and operates under county, federal, state laws and agreements. The Extension staff serves as a direct link with the University of Massachusetts and the Woods Hole Oceanographic Sea Grant Program. New research findings are translated into practical applications and shared with people and communities through workshops, conferences, field demonstrations, technical assistance, educational materials, exhibits, newspaper articles, radio and television. Education programs focus on horticulture/agriculture, aquaculture, shellfish

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management, coastal processes, natural resources, nutrition and food safety, water quality conservation and management, recycling, hazardous products, and 4-H youth development issues facing the County.

REGISTRY OF DEEDS

The mission of the Registry of Deeds is to deliver effective and efficient services to all users of the Registry of Deeds. The primary responsibility of the Registry of Deeds is to receive for recording instruments, documents and plans, pertaining to the titles of real estate in Barnstable County. The Registry indexes and scans these instruments, creating a database of landowners, lien holders and all other interested parties. These records are available to be researched in both book and computer formats. The Registry of Deeds has continued to expand its base of information retrieval and storage to better assist the public in its recording and research needs. Computerization of these functions has progressed a long way in allowing the Registry of Deeds to successfully handle the volume of plans and instruments processed for recording.

COUNTY DREDGE

Fiscal Year 2014 will be the eighteenth year of operation of the Barnstable County Dredge. In 1996, the County Dredge, the "Codfish" began operating to maintain the channels and harbors of the towns of Cape Cod. Through a \$1 million grant from the Massachusetts Department of Environmental Management (DEM), the County was able to capitalize the acquisition of equipment, and pass the resulting cost savings on to the Towns in the form of lower dredging rates.

The County Dredge is a 670 Series Dragon Model cutterhead dredge built by Ellicott International. The dredge is capable of dredging to a depth of 26 feet and has a rated pumping capacity of 245 cubic yards per hour. The dredge is 69 feet long and 20 feet wide. The County also owns and operates a dredge tender boat, the J. W. Doane, and a booster pump.

The dredge is managed and operated by the County with input from the Dredge Advisory Committee. The Committee is comprised of the County and a representative from each of the fourteen participating towns. The Committee provides guidance on the operational aspects of the dredge program.

HEALTH AND HUMAN SERVICES

(c) To appropriate a total of \$3,826,458 for Health and Human Services; \$2,971,070 is from the County General Fund, Grants of \$493,681, and Other Funding of \$361,707 for the purposes set forth below:

DEPARTMENT OF HEALTH & THE ENVIRONMENT

The Department of Health and the Environment's objective is to protect the public health and environment and to promote the physical and mental health and well being of the residents of Barnstable County. The population growth in the region has presented unprecedented challenges to local Boards of Health to address public health, water quality, community sanitation,

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wastewater disposal, workplace safety, hazardous materials, and a host of other environmental and public health issues that have heightened regional-specific significance. In addition, world events have underscored the need for preparing for emergencies that could undoubtedly challenge the public health emergency response resources. The Department addresses the public health needs of the citizenry as identified primarily by the Boards of Health, and maintains a very high level of expertise to assist both logistically and administratively to carry out programs that protect the public health and environment. Barnstable County is used by the State DPH as a model of regional efficiency as it continues its initiative to implement regionalization statewide for health department services based in part on the successes in Barnstable County. The Department's mission is supported by four divisions within the Department: Administration, Public Health Nursing, Laboratory and Environmental Health.

DEPARTMENT OF HUMAN SERVICES

The Barnstable County Human Services department plans, develops, and implements programs that enhance the overall delivery of human services in Barnstable County, and promotes the health and social well being of County residents through regional efforts designed to improve coordination and efficiency of human services and designed to strengthen the fabric of community care available to all.

CHILDREN'S COVE

Children's Cove provides coordinated and comprehensive multidisciplinary services to child victims of sexual abuse/serious physical abuse and their families.

COUNTY ASSISTANCE TO HUMAN SERVICES PROVIDERS

Elder Services of Cape Cod and the Islands, Inc. is a not-for-profit, community based organization dedicated to promoting the welfare, enhancing the quality of life, and maintaining the dignity of elder residents of Barnstable, Nantucket, and Dukes Counties (with the exception of the Town of Gosnold). The organization works through communities and their citizens to identify and respond to the needs, problems and concerns of elders and their families.

Elder Services acts as a central resource for information and referral; as an advocate, collaborator, and catalyst for elder services; as a coordinator of services and care; as an educator; and as a provider of direct services such as Meals on Wheels.

PUBLIC SAFETY

(d) To appropriate a total of \$1,484,106 from the General Funds for the purposes set forth below:

COUNTY CONTRIBUTION TO THE SHERIFF'S DEPARTMENT

The County is mandated by the state to appropriate \$1,043,343 for the unfunded pension liability associated with Sheriff's retirees, in accordance with transfer legislation.

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FIRE & RESCUE TRAINING ACADEMY

The Fire and Rescue Training Academy provides current, high-quality, safe and realistic fire and rescue training from beginning to the most advanced levels. As technology changes so does the Fire Service. The Fire and Rescue Training Academy continually reviews each program to see that they meet the most recent accepted standards. The staff of the Academy strives through continued training, practical experience, and education to be highly professional in their course presentations. The Academy designs and builds training props and scenarios that offer the student the opportunity to experience real life situations that they will have to mitigate. The Academy starts with students just entering the Fire and Rescue service offering the very basic courses. The Academy offers to the motivated students many advanced courses that are mentally and physically demanding, requiring a high amount of dedication to the Fire and Rescue Services.

PLANNING & DEVELOPMENT

(e) To appropriate a total of \$5,804,321 for Planning and Development; \$758,000 is from the County General Fund, \$3,865,063 is from the Cape Cod Environmental Protection Fund (CCEPF), and \$1,181,258 is from Grants, for the purposes set forth below:

CAPE COD COMMISSION

Recognizing that Barnstable County possesses unique natural, coastal, historical, architectural and other values and that there is regional, state and national interest in preserving these values, Chapter 716 of the Acts and Resolves of 1989, as amended by Chapter 2 of the Acts and Resolves of 1990, created the Cape Cod Commission as the regional planning and land use agency for Barnstable County. The Commission was granted authority to prepare and oversee the implementation of a regional land use policy plan, to recommend for designation specific areas of Cape Cod as districts of critical planning concern, and to review and regulate developments of regional impact. The purpose of the Cape Cod Commission is to further: the conservation and preservation of natural undeveloped areas, wildlife, flora and habitats for endangered species; the preservation of coastal resources including aquaculture; the protection of groundwater, surface water and ocean water quality, as well as the other natural resources of Cape Cod; balanced economic growth; the provision of adequate capital facilities, including transportation, water supply and solid and hazardous waste disposal facilities; the coordination of the provision of adequate capital facilities with the achievement of other goals; the development of an adequate supply of fair affordable housing; the preservation of historical, cultural, archaeological, architectural, and recreational values.

ECONOMIC DEVELOPMENT COUNCIL

The Cape Cod Economic Development Council (CCEDC) provides financing, through grants, for activities that lead to the development of a healthy year-round economy, compatible with the Cape Cod environment and culture.

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WATER QUALITY INITIATIVES

During fiscal year 2004 Barnstable County created the Blue Ribbon Committee on regional wastewater. This committee was tasked with determining the scope of responsibilities with which a regional wastewater entity would be charged. The committee's mission also was to examine potential funding sources and options that may be created to fund water quality improvement projects on Cape Cod. The product of these efforts is the Cape Cod Water Protection Collaborative.

The objective of the Cape Cod Water Protection Collaborative is: to offer a coordinated approach to enhance the wastewater management efforts of towns, the Regional Government and the Community; and to provide cost effective and environmentally sound wastewater infrastructure, thereby protecting Cape Cod's shared water resources. The Collaborative seeks funding support for the Cape communities, establishes priorities, directs strategy, builds support for action, and fosters regionalism.

SHARED COSTS AND DEBT SERVICE

(f) To appropriate a total of \$2,001,311 from the General Fund for the several purposes set forth below:

This program supports costs, which are not applicable to specific county departments. These types of costs include County insurance coverage, group insurance for retirees, contingencies, and non-contributory retirement costs.

The program budget for Barnstable County is designed to accurately portray the costs of service for each department. All applicable costs have been allocated to the proper sub-program and cost center. Costs associated with employee benefits are allocated to each sub-program or department. Some elements of these programs properly remain in the Shared Costs. The following sub-programs are included in Shared Costs and Debt Service:

GROUP INSURANCE

Funding for Group Insurance includes health, dental and life insurance for County retirees through the Barnstable County Group Insurance Plan (the County contribution for active employees is budgeted within each department). The County contributes 75% of the cost of the health and dental components. The funding included in this sub-program provides the County contribution for retirees' health care plans.

SALARY RESERVE

This item is used to fund contractual increases, potential re-grades and reclassifications.

MISCELLANEOUS COSTS/OTHER COSTS

This sub-program provides funds for miscellaneous architectural and engineering services, auditing services, general counsel and special counsel services, printing and distributing the

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County Annual Report, insurance premiums, conducting the County's Self-Insured Workers Compensation Program, reserves for unforeseen emergencies, funding for non-contributory pensions; and for the payment of bills from prior years.

DEBT SERVICE AND INTEREST

The County continues to have outstanding debt through the Commonwealth of Massachusetts Water Pollution Abatement Trust for the Septic Betterment Loan Program. The loan repayment proceeds will cover debt payments in principal amounts due in FY 2014 . The debt through the Water Pollution Abatement Trust is zero interest.

TOTAL FY 2014 OPERATING & CIP BUDGET

Section 3.

To appropriate a total of \$27,875,846 to fund the Operating and Capital Improvement Plan budget for Fiscal Year 2014 , to include \$ 16,997,595 from the General Fund, \$3,865,063 from the CCEPF, \$1,889,524 from grants, \$1,385,344 from Other Funds, \$3,691,400 from Bonds \$46,920 from the License Plate Fund according to the schedule set forth on the following pages.

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DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	FUNDING SOURCE			OTHER	BONDS	LICENSE PLATE FUND		
					CCEPF FUND	GRANTS						
100	GENERAL GOVERNMENT COUNTY COMMISSIONERS	1	354,729					93,778				
		2	80,243									
		3	8,500									
		4	43,000									
		5	2,500									
		9	<u>150,199</u>									
			639,171		535,993			93,778			10,000	
		110	RESOURCE DEVELOPMENT OFFICE	1	417,343							
				2	84,230							
3	34,000											
4	46,300											
5	7,500											
7	58,920											
8	18,000											
9	<u>178,181</u>											
	844,474				844,474							
105	INFORMATION TECHNOLOGY	1	391,688									
		2	328,080									
		3	3,000									
		5	13,000									
		8	580,000									
		9	<u>120,589</u>									
			1,436,357		856,357						580,000	
		130	ASSEMBLY OF DELEGATES	1	84,808							
				2	39,545							
3	1,500											
4	390											
5	600											
9	<u>198,684</u>											
	325,527				325,527							
140	DEPARTMENT OF FINANCE			1	459,684							
				2	61,327							
		3	12,850									
		4	16,900									
		5	1,000									
		9	<u>152,606</u>									
	704,367		704,367									
GENERAL GOVERNMENT TOTAL			3,949,896	3,266,118	-	-	93,778	580,000	10,000			

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DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	FUNDING SOURCE		GRANTS	OTHER	BONDS	LICENSE PLATE FUND	
				GENERAL FUND	CCEP FUND					
200	COUNTY SERVICES DEPARTMENT OF FACILITIES	1	941,771							
		2	771,020							
		3	123,390							
		4	20,500							
		5	10,000							
		8	1,118,100							
		9	<u>410,612</u>							
			3,395,393	2,247,073					1,111,400	36,920
230	COOPERATIVE EXT. SVCS.	1	1,035,017							
		2	209,608							
		3	62,200							
		4	52,850							
		5	3,000							
		6	-							
		9	<u>402,946</u>							
			1,765,621	1,551,036			214,585			
240	REGISTRY OF DEEDS	1	1,714,660							
		2	185,850							
		3	54,000							
		4	3,560							
		5	13,000							
		6	-							
		9	<u>247,811</u>							
			2,718,881	2,718,881						
250	COUNTY DREDGE	1	319,488							
		2	96,866							
		3	146,500							
		4	74,000							
		5	5,000							
		7	151,000							
		8	2,000,000						2,000,000	
		9	<u>137,005</u>							
			2,929,859				929,859			
260	OFFICE OF REGIONALIZATION	2	-	-	-	-	-	-		
COUNTY SERVICES TOTAL			10,809,754	6,516,990	-	214,585	929,859	3,111,400	36,920	

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DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	FUNDING SOURCE		GRANTS	OTHER	BONDS	LICENSE PLATE FUND
				GENERAL FUND	CCEPF FUND				
300	HEALTH & HUMAN SERVICES DEPT. OF HEALTH & ENVIRONMENT	1	1,587,138						
		2	210,758						
		3	164,598						
		4	5,000						
		5	13,000						
		8	-						
		9	551,757						
			2,532,251	1,916,863		253,681	361,707		
		310	HUMAN SERVICES						
		1	251,647						
		2	207,080						
		3	15,300						
		4	6,550						
		5	3,500						
		9	65,743						
			549,820	489,820		60,000			
320	CHILDRENS COVE	1	437,392						
		2	33,250						
		3	10,000						
		4	17,500						
		5	-						
		6	-						
		9	171,245						
			669,387	489,387		180,000			
330	COUNTY GRANTS TO HUMAN SERVICE PROVIDERS	2	75,000						
		4	-						
			75,000	75,000					
HEALTH & HUMAN SERVICES TOTAL				3,826,458	2,971,070	493,681	361,707	-	-
450	PUBLIC SAFETY COUNTY CONTRIBUTION TO SHERIFFS DEPARTMENTS	9	1,043,343	1,043,343					
		4	-						
		1	268,763						
		2	32,200						
		3	36,650						
460	FIRE & POLICE ACADEMY	4	4,800						
		5	5,000						
		6	-						
		7	8,500						

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DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	FUNDING SOURCE					
				GENERAL FUND	CCEPF FUND	GRANTS	OTHER	BONDS	LICENSE PLATE FUND
		9	<u>84,850</u>						
			440,763	440,763					
	PUBLIC SAFETY TOTAL		1,484,106	1,484,106					
500	PLANNING & DEVELOPMENT								
	CAPE COD COMMISSION	1	2,760,620						
		2	740,200						
		3	102,350						
		4	240,600						
		5	78,500						
		7	500						
		9	1,063,551						
500	CAPE COD COMMISSION	1	60,000						
	SALARY RESERVES		5,046,321		3,865,063	1,181,258			
	COUNTY/COC JOINT INITIATIVES	1	81,000						
		2	275,000						
			356,000			356,000			
560	WATER QUALITY INITIATIVES	1	-						
		2	102,000						
		4	300,000						
		5	-						
		9	-						
			402,000			402,000			
	PLANNING & DEVELOPMENT TOTAL		5,904,321	758,000	3,865,063	1,181,258			
	SHARED COSTS & DEBT SERVICE								
901	Group Health Ins.	9	1,028,637						
930	Salary Reserves	1	125,000						
900	Contributory Retirement	9	100,374						
910	Miscellaneous & Contingent	2	153,300						
		3	1,000						
		4	238,500						
		5	5,000						
930	Reserve Fund	9	50,000						
930	Stabilization Fund	7	25,000						
910	Prior Years Bills	7	25,000						
903	Non-Contributory Pensions	1	4,500						
		9	15,000						
			<u>5,000</u>						
			1,776,311			1,776,311			
920	Debt Service	7	225,000			225,000			

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SHARED COSTS & DEBT SERVICE TOTAL	2,001,311	2,001,311	-	-	-	-	-
TOTAL FY 2014 BARNSTABLE COUNTY BUDGET	27,875,846	16,997,595	3,865,063	1,889,524	1,385,344	3,691,400	46,920

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Section 5.

(a) Appropriations shown according to numbered groups within departmental Budget Items and Programs are made for expenditure for general purposes as follows:

Category A - Group 1 - for salaries and other compensation for personal services;
Category B - Group 8 - for capital structures, improvements and CIP;
Category C - Group 9 - for fringe benefits; and
Category D - Group 2 - for contractual services, Group 3 - for supplies and materials,
Group 4 - for other current charges, Group 5 - for equipment and CIP Equipment and
Obligations, and Group 7 - for not otherwise classified.

(b) Funds appropriated in any category may not be transferred to another category without the prior written approval of the Board of County Commissioners and the ratification of such approval by a majority vote of the Assembly of Delegates. Such ratification may be by Resolution.

Section 6. No liability in excess of the total appropriations for any departmental Budget Item or Program as provided in this ordinance shall be incurred by any official of the County except in cases of emergency and then only upon the prior written approval of the Board of County Commissioners. The amount and circumstances of any such liability approved by the Board of County Commissioners, the Assembly of Delegates shall act on said approval by Resolution.

Section 7. No transfers shall be made from the Capital Stabilization Fund (Budget Item 930) except pursuant to a supplemental appropriation ordinance.

Section 8. Transfers to departmental Budget Items or Programs may be made from the Reserve Fund (Budget Item 930) for extraordinary, unforeseen, necessary, non-recurring liabilities, provided that any such transfer shall be approved by the Board of County Commissioners and by a vote of the Assembly of Delegates, representing a majority of the population of Barnstable County.

Section 9.

(a) Transfers from the Reserve for Salary Adjustments (Budget Items 930 and 500) may be made only for increases in compensation for personal services in accordance with the Barnstable County personnel compensation plan approved in writing by the Board of County Commissioners or pursuant to the terms of any collective bargaining agreement covering employees of Barnstable County executed by the Board of County Commissioners.

(b) Transfers within the General Fund for fringe benefits (Group 9) may be made from sub-programs with excess appropriations in Group 9 to sub-programs where original appropriations are insufficient to cover the direct allocation of group insurance costs, retirement assessments, workers' compensation claims, and payroll tax contributions. Such transfers shall be determined by the Director of Finance/Treasurer, with approval of the County Commissioners.

Section 10. Usual expenses of travel, including highway tolls and parking fees, necessary for the performance of the duties of any County official or employee, other than travel from home to

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the regular workplace of such official or employee, shall be eligible for reimbursement, provided that no expenditure shall be made for the reimbursement of expenses of travel outside the Commonwealth unless such travel shall have been approved in advance in writing by the department head or other County official designated by the Board of County Commissioners to determine the expenditure of funds appropriated for such Budget Item. Such travel by any department head or other such designated official shall have been so approved by the Board of County Commissioners. The Board of County Commissioners shall from time to time promulgate a schedule of standard mileage rates for reimbursement of travel by private automobile designed fairly to reflect the full, actual costs of motor vehicle operation. Such funds shall be expended from the department budget.

Section 11. Notwithstanding any other provision of this ordinance, expenditures from the appropriation for the Assembly of Delegates (Budget Item 130) shall be as determined by the Assembly of Delegates which may authorize the Speaker or the Deputy Speaker or a designee of the Assembly to approve for payment any expenditure or liability incurred by any Delegate or by any officer, employee or consultant of the Assembly in the proper performance of his duties as such.

Section 12. The Board of County Commissioners may borrow money in anticipation of, and to be repaid from, the County tax for the fiscal year ending June thirtieth, two thousand and fourteen levied pursuant to Section thirty and thirty-one of Chapter thirty-five of the general laws, and obligated state revenues to be paid to the County for said fiscal year. Such borrowing shall not exceed the sum of (i) one half the amount of such tax plus (ii) the amount of such state revenues. They may issue therefore County notes maturing within one year after the date of the loan for which they are issued is incurred. Such notes, if issued for less than one year, may be renewed from time to time; provided, that the period from the date of the original loan to the date of maturity of any refunding loan shall not exceed one year. Notes issued hereunder may be sold at such discount or bear such rate, or rates, of interest as the County Treasurer may deem proper with the approval of the County Commissioners; any discount to be treated as interest paid in advance, pursuant to Section thirty-seven of Chapter thirty-five of the general laws, Article 4, Section 4-2 (1) of the Barnstable County Home Rule Charter and Section 2.6 of the Administrative Code of Barnstable County. Such notes shall be signed by the Treasurer or Assistant Treasurer, countersigned by a majority of the Board of County Commissioners, and shall expressly be made payable from the taxes or state revenues of said fiscal year, but shall nevertheless be negotiable.

Section 13.

(a) The Board of County Commissioners is hereby authorized to make necessary repairs, replacements and improvements to, and to purchase and install equipment for use in, building and facilities of the County, and to employ professional services for the design of such repairs, replacements, improvements and for the specifications of such purchases and installation of equipment, as presented in the FY 2014 Capital Improvement Plan and appropriated in the FY 2014 departments' budgets.

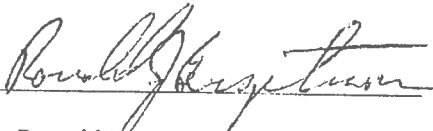
(b) For the purpose set forth in section 12(a), the County Treasurer, with the approval of the County Commissioners, may borrow from time to time, on the credit of the County, such sums as may be necessary but not exceeding in the aggregate, three million, six hundred ninety one

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thousand, four hundred dollars, , and may issue bonds or notes of the County therefore, which shall bear on their face the words, Barnstable County Facilities and Equipment Loan, County Ordinance of 2014 . Each authorized issue shall constitute a separate loan, and such loans shall be payable in not more than ten years from their dates.


(c) All bonds or notes issued pursuant to the ordinance shall be signed by the County Treasurer and countersigned by a majority of the County Commissioners. The County may sell securities at public or private sale upon such terms and conditions as the County Commissioners may deem proper but not for less than their par value. Indebtedness incurred under this ordinance shall, except as herein provided, be subject to Chapter thirty-five of the Massachusetts General Laws.

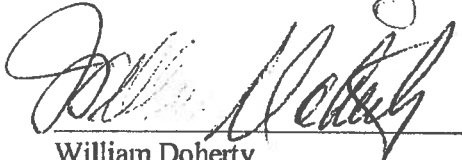
Adopted by the Assembly of Delegates on May 1, 2013.

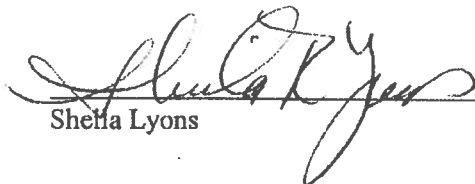

Ronald Bergstrom, Speaker
Assembly of Delegates

Approved by the Board of Regional Commissioners

5/8/2013 at 12:34 p.m.
Date Time


Mary Pat Flynn


William Doherty


Sheila Lyons