



## AmeriCorps Cape Cod

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### AmeriCorps Cape Cod – Year 27 Member Position Announcement

**Do you want to serve your community and make a real difference? Do you care about the environment and helping people in crisis? Do you love the outdoors?**

Join AmeriCorps Cape Cod in making lasting impacts on Cape Cod, Massachusetts! Year 27 service members will serve in the areas of natural resource management, disaster preparedness and response, environmental education, and community outreach. The year 27 term runs from **September 2, 2025 to July 23, 2026**. Applicants must be available to serve the full term (vacation time provided) and live in provided (free) residential housing.

You can read the detailed Year 27 AmeriCorps Cape Cod Position Description **BELOW**. Complete the application [HERE](#).

#### **Required Application Materials**

At the end of the application, you will find fields to upload your resume, provide references, and sign authorizations. These items are required application materials. Your application is not complete until it is submitted with all required information.

Applications are accepted starting March 2025. **The application will close on July 31, 2025, or when all 20 positions are filled, whichever comes first.** It is likely that positions will fill quickly.

#### **Next Steps**

You will be notified by email when your complete application has been received. If selected to proceed, you will be contacted by email to schedule an interview, which will be conducted via Microsoft Teams. All applicants will be contacted ideally within two weeks of their application submission with a status update. All applicants will receive a final notification by August 8, 2025.

#### **Opportunities Offered**

AmeriCorps Cape Cod is a **full-time residential service program** dedicated to addressing the critical environmental and disaster preparedness and response needs on Cape Cod.

AmeriCorps Cape Cod members enrolled in our program will:

- Conduct meaningful service activities that benefit the Cape Cod community
- Receive experience in various sectors of the environmental and disaster preparedness fields
- Gain valuable skills through training and hands-on service experience
- Foster professional development through networking with local experts and gaining credentials through certificate-based training
- Build leadership skills as a team member and as an individual
- Experience living on Cape Cod, with secure rent-free housing and will be able to explore all that living on Cape Cod has to offer including beaches, wildlife, national park areas, natural and cultural history and more

#### **Compensation and Benefits:**

- AmeriCorps Cape Cod members receive a living allowance of **\$16,500** during the 11-month term of service

- Housing, utilities (including Wi-Fi) and household supplies (cleaning supplies, paper products, etc.) included and provided during the term of service
- Healthcare benefits available
- Worker's Compensation benefits provided
- Segal AmeriCorps Education Award of **\$7,395** available from the National Service Trust upon successful and satisfactory completion of the program (for student loans or education costs)
- Gas stipend available, funding dependent
- Eligible for loan deferment during service year
- Valuable training courses with certificates of completion
- Qualify for a variety of additional benefits and support through Barnstable County and AmeriCorps

**Additional Benefits Information:**

NOTE: To be eligible for a Segal AmeriCorps Education Award, members must satisfactorily complete **a minimum of 1,700 hours (approximately 40 hours per week) of service within the program time frame.**

Your **Term of Service** may be extended by the program for the following reasons:

- Your service is suspended due to compelling personal circumstances
- Your service is terminated but a grievance procedure has resulted in reinstatement

**Program Requirements:**

**AmeriCorps Cape Cod members are expected to follow all Program Guidelines and Operating Procedures outlined in the *Member Handbook and Contract* summarized below:**

**Service:**

Members are expected to be committed to providing community service in the areas of natural resource management, disaster preparedness and response, environmental education, and volunteer engagement to Barnstable County departments and towns, state and federal departments, and non-profit entities on Cape Cod.

**Community Strengthening:**

Members are expected to help to build and strengthen the program and Cape Cod through leadership, initiative, motivation, and teamwork and serve as a role model.

**Residential:**

Members are required to live in an assigned program residence. Housing is an exclusive benefit to members enrolled in the program. Pets are prohibited in the residence. Smoking (including cigarettes, e-cigarettes, chewing tobacco), alcohol use, and the use of recreational and illegal drugs are prohibited in the residence and on the property.

**Other important items to know:**

All AmeriCorps members must adhere to all AmeriCorps, Barnstable County, and AmeriCorps Cape Cod policies, rules, and regulations including following all standards set by AmeriCorps the Agency regarding prohibited member activities.



BARNSTABLE COUNTY POSTION DESCRIPTION

<b>Title:</b> AmeriCorps Member	<b>Classification:</b> NA
<b>Department:</b> AmeriCorps Cape Cod -	<b>Grade:</b> NA \$16,500 per service year
<b>Reports to:</b> Program Supervisor	<b>FLSA Status:</b> N o n - E x e m p t
<b>Effective Date:</b> September 2025	<b>Union Status:</b> Non-represented
<b>Job Class:</b> 1077	<b>Job Location:</b> TBD

**Barnstable County’s AmeriCorps Cape Cod**

Barnstable County’s AmeriCorps Cape Cod program engages service-minded adults to fulfill a variety of environmental and disaster preparedness needs across Cape Cod. Each year we recruit, train, and host 20 national service members, who make an 11-month full-time volunteer commitment to Cape Cod. Our focus areas include natural resource management, disaster preparedness and response, environmental education, and volunteer engagement.

**Summary**

Professional, field, and administrative service activities directly related to the AmeriCorps Cape Cod program; all other related service activities as required. Members will participate in training, weekly Group Service projects, educational programs, retreats, event planning, emergency sheltering, marine mammal rescue, and other activities as required.

**Supervision**

Serves under the supervision of the Program Supervisor. Service activities are performed in close communication and cooperation with other program staff, service partners, community partners, volunteers, Barnstable County staff, and Advisory Board members.

**Essential Functions**

*The essential functions or duties listed below are intended only as illustrations of the various types of activities that may be performed. The omission of specific statements of duties does not exclude them from the position if the activity is similar, related, or a logical assignment to the position.*

- Performs trail and land management including invasive species removal, as required
- Performs shell fishing and aquaculture activities for required projects
- Provides wildland fire management with supervision and support as required
- Participates and teaches in environmental school programs including WET Fest and leads educational and outreach events
- Performs various activities in the field and office as required for assigned Individual Placements with a local service partner
- Assists with marine mammal rescue events with partnering organizations as required
- Maintains readiness for emergency response deployment as indicated and deploys for emergency response sheltering operations as required
- Participates, plans, and leads efforts for events as required
- Responsible for timely record keeping, weekly timesheets, and program evaluations as required
- Coordinate and lead select weekly Group Service projects
- May deploy nationally in the event of a disaster with short notice



## *BARNSTABLE COUNTY POSTION DESCRIPTION*

Performs similar or related work as required, directed, or the situation dictates

### **Recommended Minimum Qualifications:**

#### **Education and Experience**

Bachelor's degree, associate degree, or some college preferred; background or experience in Biology, Environmental Science, Social/Community Services, Emergency Response, and/or related field preferred. A high school diploma or GED is required.

**Knowledge:** Willingness to learn. Knowledge of volunteer and service programs a plus. Knowledge or interest related to environmental studies, biology, or other science or education, disaster response or related/applicable fields is a plus.

**Ability:** Demonstrates a commitment to community service and environmental service. Demonstrates ability to work well in a team setting and independently.

**Skill:** Some experience working with children or young people, in disaster response, leading volunteers, with power tools, and Microsoft Suite are a plus.

#### **Special Requirements**

- Must meet federal AmeriCorps eligibility requirements including clearance on all required national service criminal history checks (National Sex Offender Public Website, State Criminal History Check, and FBI)
- Must be 18 years or older
- Must be a United States citizen or a legal permanent resident
- Valid driver's license or the ability to obtain by hire date
- Reliable vehicle preferred; if unattainable, accommodation may be available
- Must complete a successful pre-employment physical exam before term of service begins
- Must reside in an assigned residence throughout the term of service

#### **Job Environment**

Lives full-time in one assigned program residence (room occupancy typically 2-3 members) with fellow members and a Program Supervisor and is responsible for shared house cleaning and general household duties. Daily service is performed in both field and office settings, with some exposure to adverse weather conditions. Operates computers, standard office machines, automobile/truck/van, hand tools and audio-visual equipment; may also use specialized tools or equipment based on training and responsibility. Requires on-call status for emergency and disaster preparedness and response, and occasional evening, weekend, and overnight commitments. Makes frequent contact with Barnstable County staff, public officials, town offices, and other public organizations.

Errors could cause delays and loss of services, injury to others, damage to buildings and equipment, and cause adverse public relations.



## BARNSTABLE COUNTY POSITION DESCRIPTION

### Physical Requirements

*The physical demands described are representative of those that must be met by a member to successfully perform the essential functions of this job.*

- Regularly participating in physical activity while conducting fieldwork outdoors
- May include moderate physical effort when working around water, ponds, rivers and ocean
- May include the use of hand and/or power tools (training provided)
- May walk long distances with equipment through difficult terrain
- May need to lift up to 50 pounds
- May include activities requiring members to bend, stoop, pull, twist, and kneel
- May perform physical labor in adverse weather conditions (cold/hot/wet/humid/snow/rain)
- May need to drive in difficult weather conditions
- May sit at a desk for up to 6.5 hours+ in a day

*Reasonable accommodations for people with disabilities are available upon request. For more information or to file a complaint please contact Justyna Marczak, Barnstable County ADA/Non-Discrimination Coordinator at [jmarczak@capecod.gov](mailto:jmarczak@capecod.gov), call 508-375-6646 or visit [www.capecod.org](http://www.capecod.org).*

*The County of Barnstable does not discriminate in the administration of its programs or activities on the basis of race, color, religion, national origin, disability, age, sex, sexual orientation, gender or other category protected by state and federal anti-discrimination laws and regulations.*

*The description does not constitute an employment agreement between the employer and the member and is subject to change by the employer, as the needs of the employer and the requirements of the member position change.*

Equal Opportunity Americans with Disabilities Act Employer