

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES

In the Year Nineteen Hundred and Ninety-Seven

Resolution 97-4

To address fiscal procedures as it relates to the submission of the Board of County Commissioner's proposed budget and accompanying documentation each year.

WHEREAS, The Assembly of Delegates has a relatively short period of time to review the Board of County Commissions proposed budget budget for each fiscal year, including departments' goals and objectives; and

WHEREAS, During the last budgetary review it was identified by Delegates that additional information during the budget process would aid in their analysis and timely completion of the review.

BE IT HEREBY RESOLVED by the Barnstable County Assembly of Delegates that the following be implemented by the Board of County Commissioners:

- 1) In order to provide the Assembly's Standing Committees sufficient time to review proposed budgets it is essential that the annual operating budget and annual capital outlay budget, as proposed by the Board of County Commissioners, be submitted to the Assembly of Delegates no later than the date of the Assembly's second regular meeting in February of each year, in accordance with Ordinance 93-8;
- 2) Reports from Department Heads should be received in the Assembly Office at least one week prior to Review Meetings, together with an agenda of budget topics to be reviewed with Standing Committees;
- 3) Capital Expenditure requests should be included in the Proposed Budget Executive Summary;
- 4) The proposed budget should provide more specific and accurate detail on personnel, including changes by Department; and
- 5) The proposed budget should provide documentation on the County Dredge Enterprise Account, including past experience, an operating plan for ensuing year, and scheduled projects wait listed.

The foregoing resolution was adopted by unanimous vote of the Barnstable County Assembly of Delegates, with Delegates representing 78.45% of the population of Barnstable County present and voting at a meeting held on July 16, 1997.

Attested by:


Diane C. Thompson, Clerk
Assembly of Delegates