

BARNSTABLE COUNTY

In the Year Nineteen Hundred and Ninety-Five

Ordinance 95-8

To make appropriations for Barnstable County's operating budget for the Fiscal Year 1996, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County, and for County Capital improvements and to borrow money to pay therefore.

BARNSTABLE COUNTY hereby ordains:

Section 1. To provide for the operations of the County Assembly, Executive branch, the several agencies, boards, commissions, departments and institutions of the County, and for sundry other functions, and to meet certain requirements of law, the sums set forth in Sections Two and Section Three for the several purposes and subject to the conditions specified in Sections Four through Eleven, are hereby appropriated from the County General Fund; the Cape Cod Environmental Protection Fund (CCEP Fund) established by Section 18 of the Acts of 1989, Chapter 716, as amended; and authorized borrowing, subject to provisions of Massachusetts General Laws regulating the disbursement of public funds and the approval thereof, for the fiscal year ending June Thirtieth, Nineteen Hundred and Ninety-six.

GENERAL GOVERNMENT

Section 2.

(a) To appropriate a total of \$930,007. to fund the General Government Program for the purposes set forth below:

EXECUTIVE

To supervise and direct all county agencies. To redefine existing County services and define future needs. To complete the restructuring of the County's personnel policies and procedures.

RESOURCE DEVELOPMENT OFFICE

To improve the professional administration of County grant programs, provide technical assistance to Cape Cod communities regarding grants and other resource development issues; and to identify and draft applications for grant funding for regional projects.

REGIONAL EMPLOYMENT BOARD

A private-public partnership which provides policy guidelines for all publicly funded vocational education and training programs. The board oversees the Job Training Partnership Act funding received by the County and JTEC and reviews training programs within the region funded with state or federal money.

LEGISLATIVE

To deliberate and refine legislative proposals and conduct public hearings on such proposals. To conduct oversight inquiries on County agencies. To appropriate the County's annual operating and capital budgets. To formulate legislative initiatives to address issues of importance to Barnstable County.

ADVISORY

To consider all expenditures proposed for the County budget and file a report with the Assembly of Delegates containing its recommendations for the annual budget.

FINANCIAL

To coordinate all financial services and activities. To assist in the preparation of the annual operating and capital budget. To assist towns in maximizing the purchasing power of their public funds through central purchasing. To administer a group medical and dental insurance plan for County and other town and district employees.

COUNTY SERVICES

(b) To appropriate a total of \$3,928,430., including borrowing of \$97,000., to fund the County Services Program for the purposes set forth below:

DEPARTMENT OF FACILITIES

Provides for all Physical Plant Operations, general maintenance, and planning within the County Complex, Second District Courthouse in Orleans, and certain County residences. The maintenance and operation costs of Barnstable County Hospital, Jail/House of Correction, and the County Farm are budgeted within their own programs.

COOPERATIVE EXTENSION SERVICE

The Extension Service, linked to the University of Massachusetts, educates residents through local workshops, publications and phone inquiries on issues such as nutrition, health, water quality, horticulture, agriculture, marine resources, natural resources, 4-H, volunteer leadership, family strength and economic security; disseminates and applies research information into practical use for the benefit of local residents.

REGISTRY OF DEEDS

The Registry of Deeds provides a permanent public record of title to property, copies of all transfers and plans to the fifteen Boards of Assessors on Cape Cod and records for the general public. In FY '96 the Registry continues to expand its computer system to meet increasing demands and develop an imaging system that will reduce personnel and space requirements. By the end of fiscal year 1996 it is anticipated that 90% of the transformation and upgrade of the Registry of Deeds and Land Court will be completed.

COUNTY DREDGE

Because Barnstable County possesses very unique coastal waterways that are in dire need of maintenance dredging, the Barnstable County Commissioners have entered into a Memorandum of Understanding with the Department of Environmental Management. The MOU will provide funding for reimbursement of the actual cost of leasing/purchasing of the dredge plant, associated equipment and supplies acquisition not to exceed a total of \$1 million during fiscal years 1995, 1996, and 1997.

HEALTH SERVICES

(c) To appropriate a total of \$2,311,527., including borrowing of \$17,000., to fund the Health & Human Services Program for the purpose set forth below:

DEPARTMENT OF HEALTH & THE ENVIRONMENT

To protect the public health, physical and mental health and social well-being of the residents of Barnstable County; identifying and reducing risk factors of chronic and communicable diseases, exposure to environmental hazards and lifestyle risks; assistance to local Boards of Health; to maintain and operate the water quality testing laboratory; provide public information and foster improved health and human service condition.

DEPARTMENT OF HUMAN SERVICES

To strengthen the overall delivery of human services and social well-being of the residents of Barnstable County through regional effort designed to improve coordination and communication among human services providers. To work in conjunction with the Health and Human Services Advisory Council, the program seeks to enhance the level of participation and collaboration of local service providers and private citizens in the overall management of human services.

GRANTS FOR HUMAN SERVICES

The County grants funding to Elder Services which is a central resource for information and referral, coordinates care, advocates and provides direct care.

BARNSTABLE COUNTY HOSPITAL

Funding provides for the continuation of the orderly cessation of hospital operations at the facility. Funding assumptions are based on the May 1, 1995 closing date.

PUBLIC SAFETY

(d) To appropriate a total of \$2,859,071. to fund State mandated county support of corrections and other authorized functions of the Public Safety Program and the Fire Academy for the purposes set forth below:

COUNTY CONTRIBUTION TO THE SHERIFF'S DEPARTMENT

Provides for those departments under the authority of the Barnstable County Sheriff. The County is mandated by the state to appropriate and transfer to the Sheriff's fund not less than one hundred and two and one-half percent of the prior year obligations for county corrections as a maintenance of effort. The County also appropriates the deeds excise funds for corrections to the Sheriff's fund.

FIRE ACADEMY

The Fire Academy provides technical resources for all fire and rescue departments in the county and training sites for municipal police departments and fire departments. They also provide training and safety programs for Boston Edison Pilgrim Station and private industry.

PLANNING & DEVELOPMENT

(e) To appropriate a total of \$3,148,184. of which \$2,837,358. is appropriated from the Cape Cod Environmental Protection Fund to fund the Planning and Development Program for the purposes set forth below:

CAPE COD COMMISSION

To develop, implement and manage programs to accomplish the Commission goals; to centralize the Commission's indirect costs; provide support services; produce a bi-weekly newsletter and other publications for public information and education. Implementation of Regional Policy Plan; implementation of the Districts of Critical Planning Concern (DCPC) process; coordinate, identify and promote economic development opportunities; collect, analyze and disseminate demographic and economic information. Process Developments of Regional Impact (DRI); process Districts of Critical Planning Concern (DCPC); process Environmental Notification Forms (ENFs) and Environmental Impact Reports (EIRs); promulgate regulations. To coordinate all technical activities of the Commission; to provide technical expertise in Transportation, Coastal Zone Management, Waste Management and Geographic Information System (GIS).

ECONOMIC DEVELOPMENT COUNCIL

This public-private entity has the responsibility to: sustain, support and stimulate existing Cape Cod business; increase employment opportunities by attracting desirable businesses to Cape Cod; including clean, light manufacturing; foster and promote communication between the community, local government and the business community; provide for economic analysis and long-range planning; promote education and job training; recommend certain areas as economic development areas for inclusion in the Regional Policy Plan for Cape Cod and for designation as Districts of Critical Planning Concern for the purposes of economic development as well as make further recommendations to the Cape Cod Commission; facilitate and coordinate site selection opportunities for economic growth; and encourage the development of self-sustaining not-for-profit organizations.

SHARED COSTS AND DEBT SERVICE

(f) To appropriate a total of \$1,971,940. for the several purposes set forth below:

EMPLOYEE BENEFITS

To fund a portion of the County share of group health and dental insurance for employees and retirees. To fund a reserve for contractual salary agreements, and other salary adjustments.

SALARY RESERVE

To fund contractual increases, COLA's for non-union employees, department coverage in the event employees take family leave, and for potential regrades and reclassifications.

CONTRIBUTORY RETIREMENT

Allocates the County's retirement assessment to sub-programs based on the department's salary percentage to the County as a whole.

SHARED COSTS

To provide funds for various professional services including accounting and legal services; insurance coverages and unemployment expenses; special projects not identified with one particular department; for the establishment of a Reserve Fund for extraordinary, unforeseen, non-recurring expenses; to fund the Stabilization Fund; and for the payment of bills from prior years.

DEBT SERVICE AND INTEREST

To fund the County's principal and interest on long-term debt and interest on short term borrowings.

TOTAL FY 1996 OPERATING & CIP BUDGET

Section 3. To appropriate a total of \$15,131,659. and \$17,500 to fund the Operating and Capital Improvement Plan Budgets for Fiscal Year 1996 according to the schedule set forth below:

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	CCEP FUND	FUNDING SOURCE		
						GRANTS	OTHER	BONDS
GENERAL GOVERNMENT								
0030	COUNTY COMMISSIONERS	1	189,158					
		2	6,050					
		3	3,625					
		4	5,080					
		5	200					
		9	<u>50,990</u>					
			255,103					
0007	RESOURCE DEVELOPMENT OFFICE	1	54,744					
		2	400					
		3	2,000					
		5	500					
		9	<u>8,692</u>					
			66,343	48,838		17,505		
0032	REGIONAL EMPLOYMENT BOARD	1	43,697					
		2	1,600					
		3	1,000					
		4	200					
		5	4,252					
		9	<u>4,660</u>					
			55,409			55,409		
0270	ASSEMBLY OF DELEGATES	1	58,299					
		2	17,550					
		3	5,510					
		4	170					
		5	350					
		9	<u>14,108</u>					
			95,987	95,987				
2500	A.B.C.E.	1	650					
		2	<u>100</u>					
			750	750				
3000	DEPARTMENT OF FINANCE	1	330,917					
		2	36,949					
		3	13,200					
		4	3,050					
		5	5,000					
		9	<u>67,299</u>					
			456,415	456,415				
GENERAL GOVERNMENT TOTAL				930,007	857,093			72,914

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	CCEP FUND	FUNDING SOURCE		
						GRANTS	OTHER	BONDS
COUNTY SERVICES								
0006	BUILDINGS AND GROUNDS	1	497,142					
		2	304,350					
		3	78,004					
		4	30,686					
		5	5,550					
		6	16,000					
		9	<u>166,333</u>					
			1,098,065	1,082,065				16,000
0008	COOPERATIVE EXT. SVCS.	1	351,327					
		2	19,600					
		3	16,150					
		4	106,400					
		9	<u>78,670</u>					
			572,147	472,147		100,000		
0034	REGISTRY OF DEEDS	1	1,165,355					
		2	102,700					
		3	39,000					
		4	42,325					
		6	225,000					
		9	<u>350,838</u>					
			1,925,218	1,844,218				81,000
1000	COUNTY DREDGE	4	<u>333,000</u>			333,000		
			333,000					
COUNTY SERVICES TOTAL			3,928,430	3,398,430		433,000		97,000
HEALTH & HUMAN SERVICES								
1610	DEPT. OF HEALTH & ENVIRONMENT	1	544,171					
		2	130,780					
		3	58,235					
		4	7,955					
		5	350					
		6	17,500					
		9	<u>156,443</u>					
			915,434	724,684		173,250		17,500

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	CCEP FUND	FUNDING SOURCE		
						GRANTS	OTHER	BONDS
1611	HUMAN SERVICES	1	145,540					
		2	13,200					
		3	4,300					
		4	5,450					
		5	400					
		9	<u>39,308</u>					
			208,198	143,198		65,000		
1615	GRANTS FOR HUMAN SVCS.	2	<u>66,900</u>	66,900				
1621	BARNSTABLE COUNTY HOSPITAL	1	126,440					
		2	11,500					
		3	31,060					
		4	548,700					
		9	<u>403,295</u>					
			1,120,995			1,120,995		
HEALTH & HUMAN SERVICES TOTAL			2,311,527	934,782		238,250	1,120,995	17,500
PUBLIC SAFETY								
3501	COUNTY CONTRIBUTION SHERIFF'S DEPARTMENT		2,714,436	2,714,436				
3620	FIRE & POLICE ACADEMY	1	7,650					
		2	91,740					
		3	21,250					
		4	600					
		5	19,880					
		6	2,000					
		9	<u>1,515</u>					
			144,635	144,635				
PUBLIC SAFETY TOTAL			2,859,071	2,859,071				

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	CCEP FUND	FUNDING SOURCE		
						GRANTS	OTHER	BONDS
PLANNING & DEVELOPMENT								
1990	CAPE COD COMMISSION	1	1,456,518					
		2	829,074					
		3	74,600					
		4	78,354					
		5	9,500					
		8	500					
		9	347,182					
			<u>2,795,758</u>		2,140,078	655,650		
1991	CAPE COD COMMISSION SALARY RESERVES	1	<u>41,630</u> 41,630		41,630			
2000	ECONOMIC DEVELOPMENT COUNCIL	1	212,433					
		2	36,352					
		3	8,250					
		4	15,444					
		5	3,000					
		9	<u>35,347</u>					
			310,826	186,424		124,402		
PLANNING & DEVELOPMENT TOTAL				3,148,184	2,181,708	780,052		
SHARED COSTS & DEBT SERVICE								
4000	Group Health Ins.	9	707,500					
4001	Salary Reserves	1	50,000					
4002	Contributory Retirement	4	35,000					
4004	Misc. & Contingent	2	84,100					
		3	1,100					
		4	143,500					
		5	2,500					
		9	74,219					
4004	Misc. & Contingent (JTEC Summer Training)	1	15,924					
		2	78,025					
		3	796					
		4	796					
		9	4,459					

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES
 Ordinance No. 95-8 - Barnstable County's Operating Budget FY '96

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	FUNDING SOURCE				
				GENERAL FUND	CCEP FUND	GRANTS	OTHER	BONDS
4012	Prior Years Bills	8	10,000					
4013	Non-Contributory Pension	1	<u>33,930</u>					
			1,241,849	1,141,849		100,000		
4020	Debt Service & Interest	8	<u>730,091</u>	730,091				
			730,091					
SHARED COSTS & DEBT SERVICE								
	TOTAL		1,971,940	1,871,940		100,000		
TOTAL FY 1996 OPERATING BUDGET			15,149,159	10,107,740	2,181,708	1,624,216	1,120,995	114,500

determine the expenditure of funds appropriated for such Budget Item. Such travel by any department head or other such designated official shall have been so approved by the Board of County Commissioners. The Board of County Commissioners shall from time to time promulgate a schedule of standard mileage rates for reimbursement of travel by private automobile designed fairly to reflect the full, actual costs of motor vehicle operation.

Section 10. Notwithstanding any other provision of this ordinance, expenditures from the appropriation for the Assembly of Delegates (Budget Item 0270) shall be as determined by the Assembly of Delegates which may authorize the Speaker or the Deputy Speaker or a designee of the Assembly to approve for payment any expenditure or liability incurred by any Delegate or by any officer, employee or consultant of the Assembly in the proper performance of his duties as such.

Section 11. The Board of County Commissioners may borrow money in anticipation of, and to be repaid from, the County tax for the fiscal year ending June thirtieth, nineteen hundred and ninety-six levied pursuant to Section thirty and thirty-one of Chapter thirty-five of the general laws, and obligated state revenues to be paid to the County for said fiscal year. Such borrowing shall not exceed the sum of (i) one half the amount of such tax plus (ii) the amount of such state revenues. They may issue therefor County notes maturing within one year after the date of the loan for which they are issued is incurred. Such notes, if issued for less than one year, may be renewed from time to time; provided, that the period from the date of the original loan to the date of maturity of any refunding loan shall not exceed one year. Notes issued hereunder may be sold at such discount or bear such rate, or rates, of interest as the County Treasurer may deem proper with the approval of the County Commissioners; any discount to be treated as interest paid in advance, pursuant to Section thirty-seven of Chapter thirty-five of the general laws, Article 4, Section 4-2 (1) of the Barnstable County Home Rule Charter and Section 2.5 of the Administrative Code of Barnstable County. Such notes shall be signed by the Treasurer or Assistant Treasurer, countersigned by a majority of the Board of County Commissioners, and shall expressly be made payable from the taxes or state revenues of said fiscal year, but shall nevertheless be negotiable.

Section 12. (a) The Board of County Commissioners is hereby authorized to make necessary repairs, replacements and improvements to, and to purchase and install equipment for use in, building and facilities of the County, and to employ professional services for the design of such repairs, replacements, improvements and for the specifications of such purchases and installation of equipment, as presented in the FY '95 Capital Improvement Plan.

(b) For the purpose set forth in section 12(a), the County Treasurer, with the approval of the County Commissioners, may borrow from time to time, on the credit of the County, such sums as may be necessary but not exceeding in the aggregate, two hundred and four thousand four hundred and fifty dollars, and may issue bonds or notes of the County therefor, which shall bear on their face the words, Barnstable County Facilities and Equipment Loan, County Ordinance of 1994. Each authorized issue shall constitute a separate loan, and such loans shall be payable in not more than ten years from their dates.

(c) All bonds or notes issued pursuant to the ordinance shall be signed by the County Treasurer and countersigned by a majority of the County Commissioners. The County may sell securities at public or private sale upon such terms and conditions as the County Commissioners may deem proper but not for less than their par value. Indebtedness incurred under this ordinance shall, except as herein provided, be subject to Chapter thirty-five of the Massachusetts General Laws.

Section 4. (a) Appropriations shown according to numbered groups within departmental Budget Items and Programs are made for expenditure for general purposes as follows:

- Group 1 - for salaries and other compensation for personal services;
- Group 2 - for contractual services;
- Group 3 - for supplies and materials;
- Group 4 - for other current charges and obligations;
- Group 5 - for equipment and CIP Equipment;
- Group 6 - for capital structures, improvements and CIP;
- Group 8 - for not otherwise classified; and
- Group 9 - for fringe benefits.

(b) Funds appropriated in any group other than group 6 and group 9 may be transferred to another group within the same departmental Budget Item or Program with the written approval of the County Administrator, Director of Finance or other County official designated by the Board of County Commissioners to determine the expenditures from such departmental Budget Item or Program, provided that no such transfer shall operate to exceed the total appropriation for such departmental Budget Item or Program.

Section 5. No liability in excess of the total appropriations for any departmental Budget Item or Program as provided in this ordinance shall be incurred by any official of the County except in cases of emergency and then only upon the prior written approval of the Board of County Commissioners, the County Administrator or the Director of Finance. The amount and circumstances of any such liability approved by the Board of County Commissioners, the County Administrator or the Director of Finance shall be reported to the Assembly of Delegates not later than its second regular meeting following such approval.

Section 6. No transfers shall be made from the Capital Stabilization Fund (Budget Item 4011) except pursuant to a supplemental appropriation ordinance.

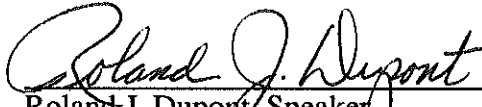
Section 7. Transfers to departmental Budget Items or Programs may be made from the Reserve Fund (Budget Item 4010) for extraordinary, unforeseen, necessary, non-recurring liabilities, provided that any such transfer shall be approved by the Board of County Commissioners and by a vote of the Advisory Board on County Expenditures representing a majority of the population of Barnstable County. Any such transfer shall be promptly reported to the Standing Committee on Finance of the Assembly of Delegates.

Section 8. (a) Transfers from the Reserve for Salary Adjustments (Budget Items 4001 and 1990-A) may be made only for increases in compensation for personal services in accordance with the Barnstable County personnel compensation plan approved in writing by the Board of County Commissioners or pursuant to the terms of any collective bargaining agreement covering employees of Barnstable County executed by the Board of County Commissioners.

(b) Transfers within the General Fund for fringe benefits (Group 9) may be made from sub-programs with excess appropriations in Group 9 to sub-programs where original appropriations are insufficient to cover the direct allocation of group insurance costs, retirement assessments, workers' compensation claims, and payroll tax contributions. Such transfers shall be determined by the Director of Finance and the Treasurer, or either of them, with approval of the County Commissioners.

Section 9. Usual expenses of travel, including highway tolls and parking fees, necessary for the performance of the duties of any County official or employee, other than travel from home to the regular workplace of such official or employee, shall be eligible for reimbursement, provided that no expenditure shall be made for the reimbursement of expenses of travel outside the Commonwealth unless such travel shall have been approved in advance in writing by the department head or other County official designated by the Board of County Commissioners to

Adopted on May 31, 1995 by the Assembly of Delegates.


Roland J. Dupont, Speaker

Approved by the Board of County Commissioners 6-8-95, at, 11:00am
Date Time

