

BARNSTABLE COUNTY

In the Year Nineteen Hundred and Ninety-Four

Ordinance 94-5

To make appropriations for Barnstable County's operating budget for the Fiscal Year 1995, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County, and for County Capital improvements and to borrow money to pay therefore.

BARNSTABLE COUNTY hereby ordains:

Section 1. To provide for the operations of the County Assembly, Executive branch, the several agencies, boards, commissions, departments and institutions of the County, and for sundry other functions, and to meet certain requirements of law, the sums set forth in Sections Two and Section Three for the several purposes and subject to the conditions specified in Sections Four through Eleven, are hereby appropriated from the County General Fund; the Cape Cod Environmental Protection Fund (CCEP Fund) established by Section 18 of the Acts of 1989, Chapter 716, as amended; and authorized borrowing, subject to provisions of Massachusetts General Laws regulating the disbursement of public funds and the approval thereof, for the fiscal year ending June Thirtieth, Nineteen Hundred and Ninety-five.

GENERAL GOVERNMENT

Section 2.

(a) To appropriate \$903,534. from the General Fund to fund the General Government Program for the purposes set forth below:

EXECUTIVE

To supervise and direct all county agencies. To redefine existing County services and define future needs. To complete the restructuring of the County's personnel policies and procedures.

LEGISLATIVE

To deliberate and refine legislative proposals and conduct public hearings on such proposals. To conduct oversight inquiries on County agencies. To appropriate the County's annual operating and capital budgets. To formulate legislative initiatives to address issues of importance to Barnstable County.

ADVISORY

To consider all expenditures proposed for the County budget and file a report with the Assembly of Delegates containing its recommendations for the annual budget.

FINANCIAL

To coordinate all financial services and activities. To assist in the preparation of the annual operating and capital budget. To assist towns in maximizing the purchasing power of their public funds through central purchasing. To administer a group medical and dental insurance plan for County and other town and district employees.

COUNTY SERVICES

(b) To appropriate \$3,698,166. from the General Fund and to borrow \$167,000 for a total of \$3,865,166 to fund the County Services Program for the purposes set forth below:

BUILDING & GROUNDS MAINTENANCE

Provides maintenance and custodial services, utility costs, ground and parking lot maintenance, telephone and mail system for the county complex, the Second District courthouse in Orleans and some county residences.

COOPERATIVE EXTENSION SERVICE

The Extension Service, linked to the University of Massachusetts, educates residents through local workshops, publications and phone inquiries on issues such as nutrition, health, water quality, horticulture, agriculture, marine resources, natural resources, 4-H, volunteer leadership, family strength and economic security; disseminates and applies research information into practical use for the benefit of local residents.

REGISTRY OF DEEDS

The Registry of Deeds provides a permanent public record of title to property, copies of all transfers and plans to the fifteen Boards of Assessors on Cape Cod and records for the general public. In FY '95 the Registry continues to expand its computer system to meet increasing demands and develop an imaging system that will reduce personnel and space requirements.

HEALTH SERVICES

(c) To appropriate \$6,596,542. from the General Fund and to borrow \$13,450. for a total of \$6,611,992 to fund the Health & Human Services Program for the purpose set forth below:

DEPARTMENT OF HEALTH & THE ENVIRONMENT

To protect the public health, physical and mental health and social well-being of the residents of Barnstable County; identifying and reducing risk factors of chronic and communicable diseases, exposure to environmental hazards and lifestyle risks; assistance to local Boards of Health; to maintain and operate the water quality testing laboratory; provide public information and foster improved health and human service condition.

DEPARTMENT OF HUMAN SERVICES

To strengthen the overall delivery of human services and social well-being of the residents of Barnstable County through regional effort designed to improve coordination and communication among human services providers. To work in conjunction with the Health and Human Services Advisory Council, the program seeks to enhance the level of participation and collaboration of local service providers and private citizens in the overall management of human services.

GRANTS FOR HUMAN SERVICES

The County grants funding to Elder Services, Project COACH and R.S.V.P. Elder Services is a central resource for information and referral, coordinates care, advocates and provides direct care. A non-profit Alternative Sentencing Program, Project COACH offers residential detention, community service, placement, evaluation and referral services as an alternative to incarceration. The Retired Senior Citizen Program (R.S.V.P.) provides retired persons 60 or over opportunities to participate in the community through volunteer services.

BARNSTABLE COUNTY HOSPITAL

Provides intensive rehabilitation services and the medical management of patients with chronic illness in both inpatient and outpatient settings. The patients served reside in Barnstable County and surrounding communities.

SHERIFF'S DEPARTMENT & DEPT. OF PUBLIC SAFETY

(d) To appropriate \$2,820,790. from the General Fund and to borrow \$24,000 for a total of \$2,844,790 to fund State mandated county support of corrections and other authorized functions of the Public Safety Program and the Fire Academy for the purposes set forth below:

FIRE ACADEMY

The Fire Academy provides technical resources for all fire and rescue departments in the county and training sites for municipal police departments and fire departments. They also provide training and safety programs for Boston Edison Pilgrim Station and private industry.

PLANNING & DEVELOPMENT

(e) To appropriate \$240,048. from the General Fund and \$2,743, 421. from the Cape Cod Environmental Protection Fund for a total of \$2,983,469. to fund the Planning and Development Program for the purposes set forth below:

CAPE COD COMMISSION

To develop, implement and manage programs to accomplish the Commission goals; to centralize the Commission's indirect costs; provide support services; produce a bi-weekly newsletter and other publications for public information and education. Implementation of Regional Policy Plan; implementation of the Districts of Critical Planning Concern (DCPC) process; coordinate, identify and promote economic development opportunities; collect, analyze and disseminate demographic and economic information. Process Developments of Regional Impact (DRI); process Districts of Critical Planning Concern (DCPC); process Environmental Notification Forms (ENFs) and Environmental Impact Reports (EIRs); promulgate regulations. To coordinate all technical activities of the Commission; to provide technical expertise in Transportation, Coastal Zone Management, Waste Management and Geographic Information System (GIS).

ECONOMIC DEVELOPMENT COUNCIL

This public-private entity has the responsibility to: sustain, support and stimulate existing Cape Cod business; increase employment opportunities by attracting desirable businesses to Cape Cod; including clean, light manufacturing; foster and promote communication between the community, local government and the business community; provide for economic analysis and long-range planning; promote education and job training; recommend certain areas as economic development areas for inclusion in the Regional Policy Plan for Cape Cod and for for designation as Districts of Critical Planning Concern for the purposes of economic development as well as make further recommendations to the Cape Cod Commission; facilitate and coordinate site selection opportunities for economic growth; and encourage the development of self-sustaining not-for-profit organizations.

SHARED COSTS AND DEBT SERVICE

(f) To appropriate \$1,651,420. from the General Fund, for the several purposes set forth below:

EMPLOYEE BENEFITS

To fund a portion of the County share of group health and dental insurance for employees and retirees.
To fund a reserve for contractual salary agreements, and other salary adjustments.

SHARED COSTS

To provide funds for various professional services including accounting and legal services; insurance coverages and unemployment expenses; special projects not identified with one particular department; for the establishment of a Reserve Fund for extraordinary, unforeseen, non-recurring expenses; to fund the Stabilization Fund; and for the payment of bills from prior years.

DEBT SERVICE

To fund the third of eighteen payments for the \$1M Issue, dated April 24, 1991 and to fund the first payment of the \$1.25M Issue, dated March 1993, and for interest payments for permanent and temporary borrowing.

TOTAL FY 1995 OPERATING & CIP BUDGET

Section 3. To appropriate \$15,910,500. from the General Fund, \$2,743,421. from the Cape Cod Environmental Protection Fund (CCEP Fund); and to borrow \$204,450. for a total of \$18,858,371. to fund the Operating and Capital Improvement Plan Budgets for Fiscal Year 1995 according to the schedule set forth below:

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	CCEP FUND	BORROWING
GENERAL GOVERNMENT						
0030	COUNTY COMMISSIONERS	1	249,303			
		2	6,035			
		3	6,125			
		4	5,080			
		5	3,300			
		9	45,313			
				315,156		
0270	ASSEMBLY OF DELEGATES	1	54,648			
		2	20,300			
		3	6,000			
		4	170			
		5	2,850			
		9	12,071			
				96,039		
2500	A.B.C.E.	1	650			
		2	100			
				750		
3000	DEPARTMENT OF FINANCE	1	337,702			
		2	34,518			
		3	19,000			
		4	3,350			
		5	2,700			
		9	94,319			
				491,589		
GENERAL GOVERNMENT TOTAL			903,534	903,534		
COUNTY SERVICES						
0006	BUILDING & GROUNDS	1	454,966			
		2	312,100			
		3	81,347			
		4	16,586			
		5	8,400			
		6	107,000			
		9	124,112			
				997,511		107,000
0008	COOPERATIVE EXT. SVCES.	1	377,244			
		2	108,775			
		3	108,763			
		4	265,515			
		6	10,000			
		9	79,374			
				939,671		10,000
0034	REGISTRY OF DEEDS	1	1,112,708			
		2	73,200			
		3	40,000			
		4	42,325			
		6	225,000			
		9	317,751			
				1,760,984		50,000
COUNTY SERVICES TOTAL			3,865,166	3,698,166		167,000

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	CCEP FUND	BORROWING
HEALTH & HUMAN SERVICES						
1610	DEPT. OF HEALTH & ENVIRONMENT	1	517,929			
		2	118,266			
		3	69,065			
		4	7,955			
		5	9,550			
		9	115,352			
				838,117		
1611	HUMAN SERVICES	1	147,457			
		2	18,700			
		3	7,300			
		4	1,600			
		5	5,200			
		9	30,119			
				210,376		
1615	GRANTS FOR HUMAN SVCES.	2	71,900			
				71,900		
1621	BARNSTABLE COUNTY HOSPITAL	1	3,478,708			
		2	538,400			
		3	382,650			
		4	118,500			
		5	12,000			
		6	13,450			
		9	945,891			
				5,476,149		13,450
HEALTH & HUMAN SERVICES TOTAL			6,611,992	6,596,542		13,450
PUBLIC SAFETY						
3501	SHERIFF'S DEPT.		2,672,621	2,672,621		
3620	FIRE ACADEMY	1	7,500			
		2	94,480			
		3	21,850			
		4	850			
		5	19,880			
		6	27,500			
		9	109			
				148,169		24,000
PUBLIC SAFETY TOTAL			2,844,790	2,820,790		24,000
PLANNING & DEVELOPMENT						
1990	CAPE COD COMMISSION	1	1,453,747			
		2	769,963			
		3	80,102			
		4	77,009			
		5	8,600			
		6	50,500			
		8	500			
		9	303,000			
					2,743,421	

DEPT. #	SUB PROGRAM	GRP. #	BUDGET AMOUNT	GENERAL FUND	CCEP FUND	BORROWING
2000	ECONOMIC DEVELOPMENT COUNCIL	1	142,898			
		2	35,848			
		3	8,500			
		4	7,194			
		5	3,000			
		6	5,000			
		9	37,608			
				240,048		
PLANNING & DEVELOPMENT TOTAL			2,983,469	240,048	2,743,421	
SHARED COSTS & DEBT SERVICE						
4000	EMPLOYEE BENEFITS:					
4000	Employee Group Ins.	9	450,462			
4013	Non Contributory Retirement	1	35,006			
4002	Contributory Retirement	4	0			
4001	Reserve for Salary Adj	1	150,000			
				635,468		
SHARED COSTS:						
4004	Misc. & Contingent	1	20,000			
		2	242,100			
		3	3,100			
		4	150,260			
		5	4,500			
		9	79,819			
				499,779		
4010	Reserve Fund	8	28,000			
4011	Capital Stabilization	8	14,000			
4012	Payment of Unpaid Bills	8	10,000			
4020	Payment of Int.on Debt	8	99,173			
4020	Reduction of County Debt	8	365,000			
				516,173		
SHARED COSTS & DEBT SERVICE TOTAL			1,648,420	1,651,420		
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TOTAL FY 1995 OPERATING			18,858,371	15,910,500	2,743,421	204,450

Section 4. (a) Appropriations shown according to numbered groups within departmental Budget Items and Programs are made for expenditure for general purposes as follows:

- Group 1 - for salaries and other compensation for personal services;
- Group 2 - for contractual services;
- Group 3 - for supplies and materials;
- Group 4 - for other current charges and obligations;
- Group 5 - for equipment and CIP Equipment;
- Group 6 - for capital structures, improvements and CIP;
- Group 8 - for not otherwise classified; and
- Group 9 - for fringe benefits.

(b) Funds appropriated in any group other than group 6 and group 9 may be transferred to another group within the same departmental Budget Item or Program with the written approval of the County Administrator, Director of Finance or other County official designated by the Board of County Commissioners to determine the expenditures from such departmental Budget Item or Program, provided that no such transfer shall operate to exceed the total appropriation for such departmental Budget Item or Program.

Section 5. No liability in excess of the total appropriations for any departmental Budget Item or Program as provided in this ordinance shall be incurred by any official of the County except in cases of emergency and then only upon the prior written approval of the Board of County Commissioners, the County Administrator or the Director of Finance. The amount and circumstances of any such liability approved by the Board of County Commissioners, the County Administrator or the Director of Finance shall be reported to the Assembly of Delegates not later than its second regular meeting following such approval.

Section 6. No transfers shall be made from the Capital Stabilization Fund (Budget Item 4011) except pursuant to a supplemental appropriation ordinance.

Section 7. Transfers to departmental Budget Items or Programs may be made from the Reserve Fund (Budget Item 4010) for extraordinary, unforeseen, necessary, non-recurring liabilities, provided that any such transfer shall be approved by the Board of County Commissioners and by a vote of the Advisory Board on County Expenditures representing a majority of the population of Barnstable County. Any such transfer shall be promptly reported to the Standing Committee on Finance of the Assembly of Delegates.

Section 8. (a) Transfers from the Reserve for Salary Adjustments (Budget Items 4001 and 1990-A) may be made only for increases in compensation for personal services in accordance with the Barnstable County personnel compensation plan approved in writing by the Board of County Commissioners or pursuant to the terms of any collective bargaining agreement covering employees of Barnstable County executed by the Board of County Commissioners.

(b) Transfers within the General Fund for fringe benefits (Group 9) may be made from sub-programs with excess appropriations in Group 9 to sub-programs where original appropriations are insufficient to cover the direct allocation of group insurance costs, retirement assessments, workers' compensation claims, and payroll tax contributions. Such transfers shall be determined by the Director of Finance and the Treasurer, or either of them, with approval of the County Commissioners.

Section 9. Usual expenses of travel, including highway tolls and parking fees, necessary for the performance of the duties of any County official or employee, other than travel from home to the regular workplace of such official or employee, shall be eligible for reimbursement, provided that no expenditure shall be made for the reimbursement of expenses of travel outside the Commonwealth unless such travel shall have been approved in advance in writing by the department head or other County official designated by the Board of County Commissioners to

determine the expenditure of funds appropriated for such Budget Item. Such travel by any department head or other such designated official shall have been so approved by the Board of County Commissioners. The Board of County Commissioners shall from time to time promulgate a schedule of standard mileage rates for reimbursement of travel by private automobile designed fairly to reflect the full, actual costs of motor vehicle operation.

Section 10. Notwithstanding any other provision of this ordinance, expenditures from the appropriation for the Assembly of Delegates (Budget Item 0270) shall be as determined by the Assembly of Delegates which may authorize the Speaker or the Deputy Speaker or a designee of the Assembly to approve for payment any expenditure or liability incurred by any Delegate or by any officer, employee or consultant of the Assembly in the proper performance of his duties as such.

Section 11. The Board of County Commissioners may borrow money in anticipation of, and to be repaid from, the County tax for the fiscal year ending June thirtieth, nineteen hundred and ninety-five levied pursuant to Section thirty and thirty-one of Chapter thirty-five of the general laws, and obligated state revenues to be paid to the County for said fiscal year. Such borrowing shall not exceed the sum of (i) one half the amount of such tax plus (ii) the amount of such state revenues. They may issue therefor County notes maturing within one year after the date of the loan for which they are issued or incurred. Such notes, if issued for less than one year, may be renewed from time to time; provided, that the period from the date of the original loan to the date of maturity of any refunding loan shall not exceed one year. Notes issued hereunder may be sold at such discount or bear such rate, or rates, of interest as the County Treasurer may deem proper with the approval of the County Commissioners; any discount to be treated as interest paid in advance, pursuant to Section thirty-seven of Chapter thirty-five of the general laws, Article 4, Section 4-2 (1) of the Barnstable County Home Rule Charter and Section 2.5 of the Administrative Code of Barnstable County. Such notes shall be signed by the Treasurer or Assistant Treasurer, countersigned by a majority of the Board of County Commissioners, and shall expressly be made payable from the taxes or state revenues of said fiscal year, but shall nevertheless be negotiable.

Section 12. (a) The Board of County Commissioners is hereby authorized to make necessary repairs, replacements and improvements to, and to purchase and install equipment for use in, building and facilities of the County, and to employ professional services for the design of such repairs, replacements, improvements and for the specifications of such purchases and installation of equipment, as presented in the FY '95 Capital Improvement Plan.

(b) For the purpose set forth in section 12(a), the County Treasurer, with the approval of the County Commissioners, may borrow from time to time, on the credit of the County, such sums as may be necessary but not exceeding in the aggregate, two hundred and four thousand four hundred and fifty dollars, and may issue bonds or notes of the County therefor, which shall bear on their face the words, Barnstable County Facilities and Equipment Loan, County Ordinance of 1994. Each authorized issue shall constitute a separate loan, and such loans shall be payable in not more than ten years from their dates.

(c) All bonds or notes issued pursuant to the ordinance shall be signed by the County Treasurer and countersigned by a majority of the County Commissioners. The County may sell securities at public or private sale upon such terms and conditions as the County Commissioners may deem proper but not for less than their par value. Indebtedness incurred under this ordinance shall, except as herein provided, be subject to Chapter thirty-five of the Massachusetts General Laws.

Adopted on May 25, 1994 by the Assembly of Delegates.



Roland J. Dupont, Speaker

Approved by the Board of County Commissioners June 1, 1994, at, 11:30 a.m.
Date Time






