

BARNSTABLE COUNTY

In the Year Nineteen Hundred and Ninety-Two

Ordinance No. 92-9

To make appropriations for Barnstable County's operating budget for the Fiscal Year 1993 including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions, for interest, reserve funds and serial bond requirements of the County, and to establish a revenue loan order including a provision relative to the County tax levy for said fiscal year.

BARNSTABLE COUNTY hereby ordains:

Section 1. To provide for the operations of the County Assembly, Executive branch, the several agencies, boards, commissions, departments and institutions of the County, and for sundry other functions, and to meet certain requirements of law, the sums set forth in Sections Two and Two A for the several purposes and subject to the conditions specified in Sections Two through Ten, are hereby appropriated from the County General Fund unless specifically designated otherwise, subject to provisions of Massachusetts General Laws regulating the disbursement of public funds and the approval thereof, for the fiscal year ending June Thirtieth, Nineteen Hundred and Ninety-three.

Section 2.

The following appropriations shall be from the County General Fund unless specifically designated otherwise.

Budget Item	Program/ Element	Group	\$ Amount	Budget Item \$ Total
----------------	---------------------	-------	-----------	-------------------------

GENERAL GOVERNMENT

EXECUTIVE

To supervise and direct all county agencies. To redefine existing County services and define future needs. To complete the restructuring of the County's personnel policies and procedures.

3-0	<u>BOARD OF COUNTY COMMISSIONERS</u>			
	Salaries & Wages	1	\$ 178,173	
	Contractual Services	2	\$ 6,251	
	Supplies & Materials	3	\$ 2,400	
	Charges & Obligations	4	\$ 4,021	
	Equipment	5	\$ 500	
	Fringe Benefits	9	0	
				\$ 191,345
7-0	<u>HIGHWAYS & BRIDGES</u>			\$ 0

LEGISLATIVE

27-0 ASSEMBLY OF DELEGATES

To deliberate and refine legislative proposals and conduct public hearings on such proposals. To conduct oversight inquiries on County agencies. To appropriate the County's annual operating and capital budgets. To formulate legislative initiatives to address issues of importance to Barnstable County.

Salaries & Wages	1	\$	49,000	
Contractual Services	2	\$	20,790	
Supplies & Materials	3	\$	5,500	
Charges & Obligations	4	\$	560	
Equipment	5	\$	100	
Fringe Benefits	9		0	
				\$ 75,950

ADVISORY

25-0 A.B.C.E.

To consider all expenditures proposed for the County budget and file a report with the Assembly of Delegates containing its recommendations for the annual budget.

Salaries & Wages	1	\$	1,000	
Contractual Services	2	\$	0	
Fringe Benefits	9		0	
				\$ 1,000

26-0 COUNTY PERSONNEL COMMITTEE

Contractual Services	2	\$	500	
----------------------	---	----	-----	--

FINANCIAL

To coordinate all financial services and activities. To assist in the preparation of the annual operating and capital budget. To assist towns in maximizing the purchasing power of their public funds through central purchasing. To administer a group medical and dental insurance plan for County and other town and district employees.

30-0 DEPARTMENT OF FINANCE

Salaries & Wages	1	\$	295,069	
Contractual Services	2	\$	15,850	
Supplies & Materials	3	\$	12,000	
Charges & Obligations	4	\$	3,050	
Equipment	5	\$	6,725	
Fringe Benefits	9	\$	13,343	
				\$ 346,037

GENERAL GOVERNMENT PROGRAM TOTAL \$ 614,832

COUNTY SERVICES

6-0 BUILDING & GROUNDS MAINTENANCE

Provides for maintenance and custodial services, utility costs, ground and parking lot maintenance, telephone and mail system for the county complex, the Second District courthouse in Orleans and some county residences.

Salaries & Wages	1	\$	424,583
Contractual Services	2	\$	331,655
Supplies & Materials	3	\$	69,700
Charges & Obligations	4	\$	14,455
Equipment	5	\$	6,100
Structures & Improvements	6	\$	10,000
Fringe Benefits	9		0
			\$ 856,493

8-0 COOPERATIVE EXTENSION SERVICES

The Extension Service, linked to the University of Massachusetts, educates residents through local workshops, publications and phone inquiries on issues such as nutrition, health, water quality, horticulture, agriculture, marine resources, natural resources, 4-H, volunteer leadership, family strength and economic security; disseminates and applies research information into practical use for the benefit of local residents.

Salaries & Wages	1	\$	266,299
Contractual Services	2	\$	23,200
Supplies & Materials	3	\$	14,100
Charges & Obligations	4	\$	6,400
Equipment	5	\$	250
Fringe Benefits	9		0
			\$ 310,249

34-0 REGISTRY OF DEEDS

The Registry of Deeds provides a permanent public record of the title to property, copies of all transfers and plans to the fifteen Boards of Assessors on Cape Cod and records for the general public. In FY'93 the Registry Plans to expand its computer system to meet increasing demands and develop an imaging system that will reduce personnel and space requirements.

Salaries & Wages	1	\$	1,066,688
Contractual Services	2	\$	111,100
Supplies & Materials	3	\$	44,000
Charges & Obligations	4	\$	21,325
Equipment	5	\$	0
Structures & Improvements	6	\$	160,000
Fringe Benefits	9		0
			\$ 1,403,113

15-0 GRANTS FOR HUMAN SERVICES

The County grants funding to Elder Services, Project COACH and R.S.V.P. Elder Services is a central resource for information and referral, coordinates care, advocates and provides direct care. A non-profit Alternative Sentencing Program, Project COACH offers residential detention, community service, placement, evaluation and referral services as an alternative to incarceration. The Retired Senior Citizen Program (R.S.V.P.) provides retired persons 60 or over opportunities to participate in the community through volunteer services.

Elder Services	2	\$	61,200
Project COACH	2	\$	15,000
R.S.V.P.	2	\$	7,700
			\$ 83,900

COUNTY SERVICES

PROGRAM TOTAL

\$ 2,653,755

HEALTH & ENVIRONMENTAL SERVICES

16-1 DEPT. OF HEALTH, HUMAN SERVICES & THE ENVIRONMENT

To protect public health, physical and mental health and social well-being of the residents of Barnstable County; identifying and reducing risk factors of chronic and communicable diseases, exposure to environmental hazards and lifestyle risks; assistance to local Boards of Health; to maintain and operate the water quality testing laboratory; to provide public information and foster improved health and human service coordination.

Salaries & Wages	1	\$	462,859	
Contractual Services	2	\$	106,094	
Supplies & Materials	3	\$	49,700	
Charges & Obligations	4	\$	4,828	
Equipment	5	\$	12,090	
Structures & Improvements	6	\$	0	
Fringe Benefits	9		0	
				\$ 635,571

16-21 BARNSTABLE COUNTY HOSPITAL

Provides intensive rehabilitation services and the medical management of patients with chronic illness in both inpatient and outpatient settings. The patients served reside in Barnstable County and surrounding communities. An average daily case census of 32 is projected for FY '93.

There shall be a review of the FY '93 Hospital expenditures, revenues and patient census on a monthly basis by a committee comprised of the County Commissioners, two members of the ABCE (its Chairman and his/her designee) and the members of the Assembly of Delegates Standing Committee on Finance. The meetings of this committee will be held on the third Wednesday of each month and said committee will issue a report on their findings to members of the ABCE and the Assembly of Delegates on at least a quarterly basis or as may be necessary.

Salaries & Wages	1	\$	3,375,277	
Contractual Services	2	\$	493,540	
Supplies & Materials	3	\$	377,100	
Charges & Obligations	4	\$	114,794	
Equipment	5	\$	34,690	
Structures & Improvements	6	\$	0	
Fringe Benefits	9	\$	986,203	
				\$ 5,381,604

HEALTH & ENVIRONMENTAL SERVICES PROGRAM TOTAL \$ 6,017,175

The sums set forth in the Sheriff's Department and Department of Public Safety are appropriated from the County General Fund and from Chapter 193, Acts of 1989, for the operation and maintenance of a County Jail/House of Correction and other statutorily authorized facilities and functions of the office of the Sheriff.

SHERIFF'S DEPT. & DEPARTMENT OF PUBLIC SAFETY

35-0 COUNTY SHERIFF

The elected Sheriff, responsible under Chapter 27 of MGL to carry out his duties, seeks reduction of the Jail's inmate population as a continuing objective. The program includes prevention of recidivism through classification, day reporting, work release and furlough.

Salaries & Wages	1	\$	88,015	
Contractual Services	2	\$	4,050	
Supplies & Materials	3	\$	4,400	
Charges & Obligations	4	\$	450	
Equipment	5	\$	0	
Structures & Improvements	6	\$	0	
Fringe Benefits	9		0	
				\$ 96,915

35-1 JAIL & HOUSE OF CORRECTION

Primary function of the House of Correction is administration of the Jail in a manner to contribute to the security of the community and well-being of the inmates, providing education, social rehabilitation, medical care and work details designed to increase inmate participation in release programs.

Salaries & Wages	1	\$	2,323,349	
Contractual Services	2	\$	373,711	
Supplies & Materials	3	\$	451,150	
Charges & Obligations	4	\$	6,100	
Equipment	5	\$	0	
Structures & Improvements	6	\$	0	
Fringe Benefits	9		0	
				\$ 3,154,310

36-1 COUNTY AIRPLANE

The County Airplane has been sold for \$31,000.00 with the cooperation of local police and fire chiefs. The cost to maintain and insure the County airplane greatly exceeded the cost to charter a plane. An agreement with local companies has been established to assure a plane will be available when needed. The funds from the sale of the County Airplane have been placed in a revolving fund, outside of the County budget, to pay for charters when assistance is required by police and fire chiefs throughout the County.

Contractual Services	2	\$	0	
Supplies & Materials	3	\$	0	
Charges & Obligations	4	\$	0	\$ 0

36-2 FIRE & POLICE ACADEMY

The Fire and Police Academies provide technical resources for all fire and rescue departments in the county and training sites for municipal police departments and fire departments. They also provide training and safety programs for Boston Edison Pilgrim Station and private industry.

Salaries & Wages	1	\$	7,000
Contractual Services	2	\$	72,080
Supplies & Materials	3	\$	12,000
Charges & Obligations	4	\$	750
Equipment	5	\$	7,250
Structures & Improvements	6	\$	15,000
Fringe Benefits	9		0

\$ 114,080

36-3 POLICE & BCI TRAINING

The Training School and Bureau of Criminal Investigation instruct deputy sheriffs, constables and police officers within the County in use of firearms, criminal investigation and detection, as well as prosecution of criminal cases in court.

Salaries & Wages	1	\$	368,835
Contractual Services	2	\$	21,216
Supplies & Materials	3	\$	36,500
Charges & Obligations	4	\$	2,750
Equipment	5	\$	0
Structures & Improvements	6	\$	0
Fringe Benefits	9		0

\$ 429,301

36-4 POLICE RADIO

The Barnstable County Police Radio Service provides communication services to the public safety agencies throughout the county and serves as a clearing house. It provides emergency service, installation and maintenance support, assistance in writing technical specifications for equipment, its technicians install and maintain radios, emergency equipment and lighting as well as cell block video cameras, monitors and switchers used by all county police departments and the Jail.

Salaries & Wages	1	\$	565,208
Contractual Services	2	\$	33,850
Supplies & Materials	3	\$	20,900
Charges & Obligations	4	\$	1,200
Equipment	5	\$	3,650
Structures & Improvements	6	\$	0
Fringe Benefits	9		0

\$ 624,808

36-5 DRUG BUREAU

Collects, processes and disseminates information about crimes involving drug use, substance abuse and drug traffic; furnishes educational materials related to drugs; conducts prevention programs; supports the Drug Task Force, and carries out drug-related research.

Salaries & Wages	1	\$	150,525	
Contractual Services	2	\$	4,150	
Supplies & Materials	3	\$	32,100	
Charges & Obligations	4	\$	685	
Equipment	5	\$	450	
Fringe Benefits	9		0	
				\$ 187,910

SHERIFF'S DEPT. & PUBLIC SAFETY PROGRAM TOTAL \$ 4,607,324

EMPLOYEE BENEFITS, OTHER SHARED COSTS AND DEBT SERVICE

40-0 EMPLOYEE BENEFITS

To fund a portion of the County share of group health and dental insurance. To fund County retirement obligations as well as a reserve for contractual salary agreements and other salary adjustments. To fund a reserve for emergency appropriations, capital equipment expenditures and interest and principle for County debt.

41-0	Employee Group Insurance	4	\$	1,045,001	
42-0	Reserve for Salary Adjustment	1	\$	22,000	
43-0	Contributory Retirement	4	\$	760,737	
45-0	Non Contributory Pension	4	\$	31,590	
					\$ 1,859,328
46-0	Miscellaneous & Contingent	-			\$ 695,634

OTHER SHARED COSTS

47-0	Reserve Fund	-	\$	35,000	
48-0	Capital Stabilization	-	\$	30,000	
49-0	Payment of Unpaid Bills	-	\$	2,500	
					\$ 67,500

DEBT SERVICE

49-5	Payment of interest on Debt	-	\$	170,926	
49-9	Reduction of County Debt	-	\$	60,000	
					\$ 230,926

SHARED COSTS & DEBT SERVICE PROGRAM TOTAL \$2,853,388

TOTAL APPROPRIATIONS IN SECTION 2

\$16,746,474

Section 2A. The following appropriations for the Cape Cod Commission (CCC) shall be from the Barnstable County Environmental Protection Fund established by Section 18 of Acts of 1989, Chapter 716, as amended.

PLANNING & DEVELOPMENT

19-9 CAPE COD COMMISSION

To develop, implement and manage programs to accomplish the Commission goals; to centralize the Commission's indirect costs; provide support services; produce a bi-weekly newsletter and other publications for public information and education. Implementation of Regional Policy Plan; implementation of the Districts of Critical Planning Concern (DCPC) process; co-ordinate, identify and promote economic development opportunities; collect, analyze and disseminate demographic and economic information. Process Developments of Regional Impact (DRI); process Districts of Critical Planning Concern (DCPC); process Environmental Notification Forms (ENFs) and Environmental Impact Forms (EIRs); promulgate regulations. To co-ordinate all technical activities of the Commission; to provide technical expertise in Transportation, Coastal Zone Management, Waste Management, Geographic Information System (GIS).

Salaries & Wages	1	\$ 1,079,715	
Contractual Services	2	\$ 651,640	
Supplies & Materials	3	\$ 64,700	
Charges & Obligations	4	\$ 88,380	
Equipment	5	\$ 9,250	
Fringe Benefits	9	\$ 317,234	
			\$ 2,210,919

PLANNING & DEVELOPMENT PROGRAM TOTAL \$ 2,210,919

Section 3. (a) Appropriations shown according to numbered groups within departmental Budget Items and Programs are made for expenditure for general purposes as follows:

- Group 1 - for salaries and other compensation for personal services;
- Group 2 - for contractual services;
- Group 3 - for supplies and materials;
- Group 4 - for other current charges and obligations
- Group 5 - for equipment; and
- Group 6 - for capital structures and improvements.

(b) Funds appropriated in any group other than group 6 may be transferred to another group within the same departmental Budget Item or Program with the written approval of the County Administrator, Director of Finance or other County official designated by the Board of County Commissioners to determine the expenditures from such departmental Budget Item or Program, provided that no such transfer shall operate to exceed the total appropriation for such departmental Budget Item or Program.

(c) The total appropriations for functional Budget Items from which are paid employee fringe benefits, insurance premiums and other aggregated indirect costs may be supplemented by transfers from departmental Budget Items or Programs in amounts determined by the Director of Finance and the Treasurer, or either of them, to be necessary to meet the County's costs therefor. Such functional Budget Items include 10 Miscellaneous & Contingent, 18 Employee Group Insurance and 31-2 Contributory Retirement.

Section 4. No liability in excess of the total appropriations for any departmental Budget Item or Program as provided in this ordinance shall be incurred by any official of the County except in cases of emergency and then only upon the prior written approval of the Board of County Commissioners, the County Administrator or the Director of Finance.. The amount and circumstances of any such liability approved by the Board of County Commissioners, the County Administrator or the Director of Finance shall be reported to the Assembly of Delegates not later than its second regular meeting following such approval.

Section 5. No transfers shall be made from the Capital Stabilization Fund (Budget Item 24) except pursuant to a supplemental appropriation ordinance.

Section 6. Transfers to departmental Budget Items or Programs may be made from the Reserve Fund (Budget Item 12) for extraordinary, unforeseen, necessary, non-recurring liabilities, provided that any such transfer shall be approved by the Board of County Commissioners and by a vote of the Advisory Board on County Expenditures representing a majority of the population of Barnstable County. Any such transfer shall be promptly reported to the Standing Committee on Finance of the Assembly of Delegates.

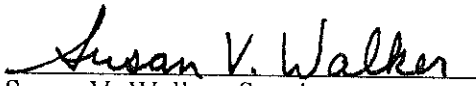
Section 7. Transfers from the Reserve for Salary Adjustments (Budget Items 12A and 19-99A) may be made only for increases in compensation for personal services in accordance with the Barnstable County personnel compensation plan approved in writing by the Board of County Commissioners or pursuant to the terms of any collective bargaining agreement covering employees of Barnstable County executed by the Board of County Commissioners.

Section 8. Usual expenses of travel, including highway tolls and parking fees, necessary for the performance of the duties of any County official or employee, other than travel from home to the regular workplace of such official or employee, shall be eligible for reimbursement, provided that no expenditure shall be made for the reimbursement of expenses of travel outside the Commonwealth unless such travel shall have been approved in advance in writing by the department head or other County official designated by the Board of County Commissioners to determine the expenditure of funds appropriated for such Budget Item. Such travel by any department head or other such designated official shall have been so approved by the Board of County Commissioners. The Board of County Commissioners shall from time to time promulgate a schedule of standard mileage rates for reimbursement of travel by private automobile designed fairly to reflect the full, actual costs of motor vehicle operation.

Section 9. Notwithstanding any other provision of this ordinance, expenditures from the appropriation for the Assembly of Delegates (Budget Item 27) shall be as determined by the Assembly of Delegates which may authorize the Speaker or the Deputy Speaker of the Assembly to approve for payment any expenditure or liability incurred by any Delegate or by any officer, employee or consultant of the Assembly in the proper performance of his duties as such.


Section 10. The Board of County Commissioners may borrow money in anticipation of, and to be repaid from, the County tax for the fiscal year ending June thirtieth, nineteen hundred and ninety-three levied pursuant to Section thirty and thirty-one of Chapter thirty-five of the general laws, and obligated state revenues to be paid to the County for said fiscal year. Such borrowings shall not exceed the sum of (i) one half the amount of such tax plus (ii) the amount of such state revenues. They may issue therefor County notes maturing within one year after the date of the loan for which they are issued is incurred. Such notes, if issued for less than one year, may be renewed from time to time; provided, that the period from the date of the original loan to the date of maturity of any refunding loan shall not exceed one year. Notes issued hereunder may be sold at such discount or bear such rate, or rates, of interest as the County Treasurer may deem proper with the approval of the County Commissioners; any discount to be treated as interest paid in advance, pursuant to Section thirty-seven of Chapter thirty-five of the general laws, Article 4, Section 4-2 (1) of the Barnstable County Home Rule Charter and Section 2.5 of the Administrative Code of Barnstable County. Such notes shall be signed by the Treasurer or Assistant Treasurer, countersigned by a majority of the Board of County Commissioners, and shall expressly be made payable from the taxes or state revenues of said fiscal year, but shall nevertheless be negotiable.

Adopted on May 27, 1992 by the Assembly of Delegates.


Susan V. Walker, Speaker

Approved by the Board of County Commissioners June 3, 1992 at 10:50 a.m.

Date Time

 Victoria A. Lowell 