

BARNSTABLE COUNTY

In the Year Nineteen Hundred and Ninety

Ordinance 90 - 10

To make appropriations for Barnstable County's operating budget for the Fiscal Year 1991 including the operations of County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions, for interest, reserve funds and serial bond requirements of the County, and for certain County capital improvements; and to establish a revenue loan order including a provision relative to the County tax levy for said fiscal year.

Barnstable County hereby ordains:

Section 1. To provide for the operations of the several agencies, boards, commissions, departments and institutions of the County, and for sundry other functions, and for certain capital improvements, and to meet certain requirements of law, the sums set forth in sections two and two A for the several purposes and subject to the conditions specified in sections two through ten, are hereby appropriated from the County General Fund unless specifically designated otherwise, subject to provisions of general law regulating the disbursement of public funds and the approval thereof, for the fiscal year ending June thirtieth, nineteen hundred and ninety-one.

Section 2.

Budget				Budget
Item	Department or Function	Group	\$ Amount	Item \$ total
01	Payment of Interest on County Debt		136,000	136,000
03	Board of County Commissioners	1	176,909	
		2	3,654	
		3	2,895	
		4	550	
		5	5,295	189,303
04	Purchasing Department	1	29,184	
		2	9,268	
		3	2,400	
		4	295	41,147
	Building Maintenance Department (Budget Items 06-1 through 06-5)			
06-1	Superior Courthouse/Deeds & Probate Bldg.	1	77,994	
		2	74,428	
		3	11,660	
		4	6,305	
		5	1,063	
		6	300	171,750
06-2	Second District Courthouse	1	57,362	
		2	32,983	
		3	6,662	
		4	1,650	
		5	246	
		6	200	99,103
06-3	First District Courthouse	1	56,508	
		2	78,235	
		3	18,030	
		4	4,700	
		5	6,446	
		6	200	164,119

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Budget Item	Department or Function	Group	\$ Amount	Budget Item \$ total
06-4	County Complex	1	177,491	
		2	86,525	
		3	38,650	
		4	1,400	
		5	400	
		6	2,000	306,466
06-5	Police-Service Building	1	3,024	
		2	25,450	
		3	3,200	
		4	1,000	
		5	363	
		6	250	33,287
07	Highways & Bridges	2	1	
		4	1	2
08	Cooperative Extension Service	1	247,468	
		2	10,621	
		3	11,100	
		4	2,200	271,389
10	Miscellaneous & Contingent	2	117,701	
		4	433,810	
		5	5,000	556,511
11	Payment of Unpaid Bills	-	2,000	2,000
12	Reserve Fund	-	50,000	50,000
12A	Reserve for Salary Adjustments	1	510,000	510,000
15	Grants for Human Services			
	Elder Services	2	61,200	
	Project Coach	2	15,000	
	Retired-Senior Volunteer Program	2	7,690	83,890
<u>Department of Health & Environmental Services (Budget Items 16-1 through 16-12)</u>				
16-1	Department of Health & Environmental Services	1	417,171	
		2	49,628	
		3	35,800	
		4	2,800	
		5	9,070	514,469
16-11	Specialized Health-Care Services	1	120,581	
		2	43,451	
		3	3,466	
		4	15,500	
		5	5,327	188,325
16-12	AIDS Client Advocacy & Educational Services	2	8,380	
		3	215	8,595
16-21	Barnstable County Hospital	1	2,983,665	
		2	522,150	
		3	347,316	
		4	298,899	
		5	4,915	
		6	3,651	4,160,596
16-22	Barnstable County Hospital - Special	2	17,502	
		4	622,500	640,002

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Budget Item	Department or Function	Group	\$ Amount	Budget Item \$ total
18	Employee Group Insurance	4	954,360	954,360
24	Capital Stabilization Fund	-	325,000	325,000
25	Advisory Board on County Expenditures	1 2	1,000 1	1,001
26	Personnel Advisory Committee	2	500	500
27	Assembly of Delegates	1 2 3 4 5	46,800 23,950 4,200 500 500	75,950
30	Department of Finance & County Treasurer	1 2 3 4 5	167,329 11,350 5,025 1,950 4,347	190,001
30-1	Group Insurance Administration	1 2 3 4 5	38,974 6,500 5,000 500 5,000	55,974
31-1	Non-Contributory Pensions	4	42,103	42,103
31-2	Contributory Retirement	4	540,920	540,920
31-3	Contributory Retirement - Unfunded	4	40,161	40,161
34	Registry of Deeds	1 2 3 4 5	937,563 138,400 44,500 76,250 18,000	1,214,713
Department of Public Safety (Budget Items 35-1 through 35-3 & 36-1 through 36-5]				
35-1	Jail & House of Correction	1 2 3 4 5 6	2,015,346 401,022 447,000 5,000 17,600 12,000	2,897,968
35-2	County Sheriff	1 2 3 4 5 6	73,316 5,175 2,400 375 2,500 15,000	98,766
35-3	Day-Reporting Center	1 2 3 5	55,215 26,283 3,550 1,800	86,848
36-1	County Airplane	2 3 4	2,700 1,100 400	4,200

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Budget Item	Department or Function	Group	\$ Amount	Budget Item \$ total
36-2	Fire Training School	1	6,000	
		2	57,850	
		3	11,200	
		4	750	
		5	13,450	
		6	6,600	95,850
36-3	Police Training School & Bureau of Criminal Investigation	1	318,803	
		2	22,875	
		3	35,675	
		4	2,650	
		5	31,125	411,128
36-4	Police Radio	1	527,121	
		2	27,300	
		3	22,900	
		4	1,800	
		5	20,915	600,036
36-5	Drug Bureau	1	177,661	
		2	17,350	
		3	32,650	
		4	435	
		5	2,500	230,596
36-7	County Residences	2	1,300	
		3	401	
		6	200	1,901
Total of appropriations in Section 2.				\$ 15,994,930

Section 2A. The following appropriations for the Cape Cod Commission (CCC) shall be from the Barnstable County Environmental Protection Fund established by Section 18 of Acts 1989, Chapter 716, as amended.

Budget Item

19-0 CCC - General Administration and Support Services Program

Includes production of publications and other public information and education materials.

Group 1 Personal Services	\$ 159,338	
Executive director		
Assistant to executive director		
Publications specialist		
Head clerks (2)		
Group 2 Contractual Services	122,800	
Travel (\$ 28,800)		
Education (\$ 14,000)		
Janitorial services (\$ 10,000)		
Advertising (\$ 11,500)		
Equipment and computer repair (\$ 14,500)		
Utilities (\$ 42,000)		
Group 3 Supplies & Materials	39,200	
Group 4 Current charges & Obligations	132,581	
Fringe benefits (\$ 47,801)		
Office space rent (\$ 65,880)		
Equipment rent (\$ 13,300)		
Dues and publications (\$ 5,600)		
Group 5 Equipment	44,100	
Furniture and computer equipment		
		<u>Program total</u>
		\$ 498,019

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19-1 CCC - Transportation Planning Program

To administer the County's traffic-counting and transportation-improvement programs. To provide technical assistance to municipal officials. To continue the study of traffic circulation on Route 28 in Yarmouth, Dennis and Harwich. To perform technical reviews of the traffic aspects of projects for the CCC Regulatory Program.

Group 1 Personal services	\$ 158,095		
Transportation program manager			
Traffic engineer			
Traffic analyst			
Transportation technician			
Secretary			
Group 2 Contractual Services	13,500		
Traffic-counting technicians (seasonal)			
Group 3 Supplies & Materials	10,500		
Group 4 Current charges & Obligations	56,079		
Fringe benefits (\$ 47,429)			
Group 5 Equipment	5,000		
		<u>Program total</u>	\$ 243,174

19-2 CCC / Mass. Coastal Zone Management

Group 5 Equipment	\$ 1		
		<u>Program total</u>	\$ 1

19-3 CCC - Geographic Information System Program

To develop and maintain a computerized regional mapping system for the entire County for use as a planning tool and resource for all County programs, such system to include data regarding 1990 land use, existing public infrastructure and locations of environmentally sensitive areas. To develop computerized municipal base maps for municipalities in the County which lack them, such maps to show all the land parcels and lots in the municipality.

Group 1 Personal services	\$ 51,847		
Data-management coordinator			
Data-management technician			
Group 2 Contractual Services	40,000		
Cartographer			
Group 3 Supplies & Materials	22,000		
Group 4 Current Charges & Obligations	15,554		
Fringe benefits			
Group 5 Equipment	37,500		
Computer equipment			
		<u>Program total</u>	\$ 166,901

19-4 CCC - Regional Planning Program

To prepare a draft regional policy plan as provided in Section 7 of Acts, 1989, Chapter 716, in consultation with the Regional Policy Plan Advisory Board to be appointed by the Board of County Commissioners as provided in subsection 2(u) of said Chapter 716. To prepare regional programs for economic development and for fair and affordable housing. To participate in the process of designating, and specifying guidelines for development in, districts of critical planning concern under Section 10 of said Chapter 716.

To administer a pilot program of grants to municipalities for assistance in local comprehensive planning, provided, that, prior to the award of any such grant, the Board of County Commissioners shall have submitted to the Assembly of Delegates guidelines setting forth terms and procedures for making such grant awards, including standards for selecting awardees, determining amounts of grant-awards, allowable expenditures thereunder and matching requirements, if any. To conduct regional workshops and conferences.

To oversee the demographic/economic research & information program described below.

Group 1 Personal services	\$ 214,289		
Chief planner			
Senior planner			
Comprehensive planners (2)			
Economic development officer			
Affordable housing specialist			
Group 4 Current Charges & Obligations	64,287		
Fringe benefits			
Group 2 Contractual Services	100,000		
Grant funds			
		<u>Program total</u>	\$ 378,576

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CCC - Demographic/Economic Research & Information Program

To research, analyze and disseminate current and historic demographic and economic information.

To function as County liaison with the U. S. Census Bureau and as affiliate in the State Data Center network coordinated by the Massachusetts Institute for Social and Economic Research (MISER).

To coordinate County Local Review of 1990 U.S. Census data, and analyze and respond to requests for same.

Group 1 Personal services	\$ 29, 188		
Research analyst			
Group 4 Current Charges & Obligations	8,756		
Fringe benefits			
		<u>Program total</u>	\$ 37,944

19-5 CCC - Regulatory Program

To review, including synthesis of technical reviews by personnel of other CCC programs, and take actions relative to developments of regional impact including regulatory decisions under subsections 13(e) - (g) of Acts, 1989, Chapter 716, jurisdictional determinations and exemptions under subsection 12(j) and 12 (k) of said Chapter 716.

To review and prepare comments to the State Secretary of Environmental Affairs on projects in the County for which an environmental impact report is required under Section 62A of Chapter 30 of the general laws.

To formulate regulations governing the nomination and consideration of areas as districts of critical planning concern under Section 10 of said Chapter 716, and to participate in review of such nominations.

Group 1 Personal services	\$ 173,634		
Chief regulatory officer			
Senior regulatory planner			
Regulatory planner			
CCC Clerk			
MEPA coordinator			
Group 2 Contractual Services	130,000		
Legal services (\$100,000)			
Engineering services (\$ 30,000)			
Group 4 Current charges & Obligations	52,090		
Fringe benefits			
		<u>Program total</u>	\$ 355,724

19-6 CCC - Water Resources Program

To perform technical reviews of water-resources aspects of projects for the CCC Regulatory Program.

To formulate criteria pertaining to water resources to be incorporated in regulations governing the nomination, review and proposed designation of areas as districts of critical planning concern under Acts, 1989, Chapter 716, Section 10.

To perform work on: a plan for assessment and protection of groundwater for Brewster and Harwich; an assessment of the landfill for the Brewster Board of Health; a hydrogeologic evaluation of the Waquoit Bay recharge area; redetermining the conversion factors employed in making assessments of nitrogen-loading consequences of developments; evaluation of natural biological remediation of oil contamination at the County Fire Training School; the identification and evaluation of sites for potential water-supply wells.

Group 1 Personal services	\$ 106,964		
Water resources coordinator			
Water resources technician/hydrologist			
Water resources clerk			
Group 2 Contractual Services	65,000		
U.S. Geological Survey			
Group 4 Current charges & Obligations	32,089		
Fringe benefits			
		<u>Program total</u>	\$ 204,053

19-7 CCC - Waste Management Program

To develop and administer a countywide long range plan for the management of solid and hazardous waste.

To provide technical assistance and public education and conduct special projects such as siting permanent household hazardous waste-collection facilities.

Group 1 Personal services	\$ 60,600		
Waste management coordinator			
Hazardous waste planner			
Group 4 Current charges & Obligations	18,180		
Fringe benefits			
		<u>Program total</u>	\$ 78,780

Total of appropriations in Section 2A. \$1,963,172

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Section 3. (a) Appropriations shown according to numbered groups within departmental Budget Items and Programs are made for expenditure for general purposes as follows:

- Group 1 - for salaries and other compensation for personal services;
- Group 2 - for contractual services;
- Group 3 - for supplies and materials;
- Group 4 - for other current charges and obligations;
- Group 5 - for equipment; and
- Group 6 - for capital structures and improvements.

(b) Funds appropriated in any group other than group 6 may be transferred to another group within the same departmental Budget Item or Program with the written approval of the department head or other County official designated by the Board of County Commissioners to determine the expenditures from such departmental Budget Item or Program, provided that no such transfer shall operate to exceed the total appropriation for such departmental Budget Item or Program.

(c) The total appropriations for functional Budget Items from which are paid employee fringe benefits, insurance premiums and other aggregated indirect costs may be supplemented by transfers from departmental Budget Items or Programs in amounts determined by the Director of Finance and the Treasurer, or either of them, to be necessary to meet the County's costs therefor. Such functional Budget Items include 10 Miscellaneous & Contingent, 18 Employee Group Insurance and 31-2 Contributory Retirement.

Section 4. No liability in excess of the total appropriations for any departmental Budget Item or Program as provided in this ordinance shall be incurred by any official of the County except in cases of emergency and then only upon the prior written approval of the Board of County Commissioners. The amount and circumstances of any such liability approved by the Board of County Commissioners shall be reported to the Assembly of Delegates not later than its second regular meeting following such approval.

Section 5. No expenditures shall be made from the Capital Stabilization Fund (Budget Item 24) except pursuant to a supplemental appropriation ordinance.

Section 6. Transfers to departmental Budget Items or Programs may be made from the Reserve Fund (Budget Item 12) for extraordinary, unforeseen, necessary, non-recurring liabilities, provided that any such transfer shall be approved by the Board of County Commissioners and by a vote of the Advisory Board on County Expenditures representing a majority of the population of Barnstable County. Any such transfer shall be promptly reported to the Standing Committee on Finance of the Assembly of Delegates.

Section 7. Expenditures from the Reserve for Salary Adjustments (Budget Item 12A) may be made only for increases in compensation for personal services in accordance with the Barnstable County personnel compensation plan approved in writing by the Board of County Commissioners or pursuant to the terms of any collective bargaining agreement covering employees of Barnstable County executed by the Board of County Commissioners.

Section 8. Usual expenses of travel, including highway tolls and parking fees, necessary for the performance of the duties of any County official or employee, other than travel from home to the regular workplace of such official or employee, shall be eligible for reimbursement, provided that no expenditure shall be made for the reimbursement of expenses of travel outside the Commonwealth unless such travel shall have been approved in advance in writing by the department head or other County official designated by the Board of County Commissioners to determine the expenditure of funds appropriated for such Budget Item. Such travel by any department head or other such designated official shall have been so approved by the Board of County Commissioners. The Board of County Commissioners shall from time to time promulgate a schedule of standard mileage-rates for reimbursement of travel by private automobile designed fairly to reflect the full, actual costs of motor-vehicle operation.

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Section 9. Notwithstanding any other provision of this ordinance, expenditures from the appropriation for the Assembly of Delegates (Budget Item 27) shall be as determined by the Assembly of Delegates which may authorize the Speaker or the Deputy Speaker of the Assembly to approve for payment any expenditure or liability incurred by any Delegate or by any officer, employee or consultant of the Assembly in the proper performance of his duties as such.

Section 10. (a) The Director of Finance and the County Treasurer, or either of them, with the approval of the Board of County Commissioners, may borrow money in anticipation of, and to be repaid from, the County tax for the fiscal year ending June thirtieth, nineteen hundred and ninety-one levied pursuant to section thirty of chapter thirty-five of the general laws, and obligated state revenues to be paid to the County for said fiscal year. Such borrowings shall not exceed the sum of (i) one half the amount of such tax plus (ii) the amount of such state revenues. They may issue therefor County notes maturing within one year after the date of the loan for which they are issued is incurred. Such notes, if issued for less than one year, may be renewed from time to time; provided, that the period from the date of the original loan to the date of maturity of any refunding loan shall not exceed one year. Notes issued hereunder may be sold at such discount or bear such rate or rates of interest as the Director of Finance or the County Treasurer may deem proper, any discount to be treated as interest paid in advance. Such notes shall be signed by the Director of Finance or the Treasurer, countersigned by a majority of the Board of County Commissioners, and shall expressly be made payable from the taxes or state revenues of said fiscal year, but shall nevertheless be negotiable.

(b) In levying said County tax for said fiscal year, as provided by paragraph (i) of subsection (d) of section eighteen of chapter seven hundred and sixteen of the acts of nineteen hundred and eighty-nine, the County shall include the net expenses of the Cape Cod Commission for the fiscal year ending June thirtieth, nineteen hundred and ninety, as determined by the Director of Finance and the County Treasurer, or either of them, to the full extent permitted by the paragraph added to said section eighteen by section one of chapter two of the acts of nineteen hundred and ninety.

Adopted on June 20, 1990, by the Assembly of Delegates.



Speaker

Disapproved by the Board of County Commissioners on June 27, 1990.

Approved on June 29, 1990, by a roll-call vote of the Assembly of Delegates wherein Delegates representing more than two-thirds of the population of Barnstable County voted in favor of approval notwithstanding the objections of the Board of County Commissioners.



Speaker