

# BARNSTABLE COUNTY

In the Year Two Thousand and Three

## Ordinance 03-19

To amend Section 4.2, Barnstable County Health and Human Services Advisory Council of the Barnstable County Administrative Code to provide for changes to the Barnstable County Health and Human Services Advisory Council.

*Barnstable County hereby ordains:*

Section 1.

Ordinance 90-16, as amended, is hereby further amended by striking Section 4.2 and inserting in its place the following:

### SECTION 4.2 Barnstable County Health and Human Services Advisory Council

#### (a) Composition, Eligibility

Membership in the Barnstable County Health and Human Services Advisory Council shall be open to individuals representing public and private institutions and organizations with an interest in health and human service needs of Barnstable County, and the representatives of consumers of health and human services. The Board of County Commissioners shall encourage participation from organizations representing consumers, ethnic and minority groups, varied professional areas and all geographic regions of the County.

The members of the Barnstable County Health and Human Services Advisory Council shall be selected to represent as broad and varied a base as possible in relation to geographic regions, age groups, socioeconomic backgrounds, ethnic populations and professional disciplines. At least one member of the Barnstable County Health and Human Services Advisory Council shall be a person not representing an agency, whether public or private, in the service delivery system.

In order to achieve this broad representation, a member and alternate will be solicited for appointment from Countywide associations and collaborative networks, working groups, and task forces, in the areas of healthcare services and human services. Nominations for appointment should be solicited from a wide range of such Countywide associations, collaborative networks, working groups, and task forces, including but not limited to:

- \* Barnstable County Task Force on Youth
- \* Cape and Islands Community Health Network
- \* Lighthouse Health Access Alliance
- \* The Human Condition Steering Committee
- \* Cape and Islands Partnership on Older Adults
- \* Regional Domestic Violence Council
- \* Cape Cod Community Health Center Network
- \* Coordinating Council for the Homeless
- \* Cape Cod Healthcare Community Benefits Advisory Council
- \* Cape Cod Council of Churches
- \* National Association for the Mentally Ill, Cape Cod
- \* TriCounty AIDS Consortium
- \* Regional collaborations and consortia: Cape Cod Neighborhood Support Coalition (Upper Cape), Lower/Outer Cape Community Coalition (Lower/Outer Cape) and the Cape Cod Multicultural Committee (Together We Can - Mid-Cape)
- \* A representative of the town health departments from each of the four regional of Barnstable County
- \* At least one consumer of healthcare and/or human services

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- \* A representative of the Substance Abuse Treatment community
- \* Any additional At-Large members appointed by the Barnstable County Commissioners

The Board of County Commissioners shall establish a schedule for application deadlines and appointments. Each of the entities given above, and others as selected by the County Commissioners, shall nominate to the County Commissioners for their consideration an individual to represent their group's particular Human Service area.

(b) Powers, Duties and Responsibilities

The Barnstable County Health and Human Services Advisory Council, in conjunction with the Barnstable County Department of Human Services, shall be responsible for providing advice concerning the human service needs of Barnstable County. Human Services shall be construed to include health services. The Barnstable County Health and Human Services Advisory Council shall make rules, regulations and by-laws governing the conduct of the Council's business and deliberations. The general responsibilities of the Barnstable County Health and Human Advisory Council in conjunction with the Barnstable County Department of Human Services shall include the following:

- (i) To identify human service needs, programs and resources
- (ii) To establish priorities for human services:
- (iii) To provide information to appropriate agencies regarding the allocation of funds for human services:
- (iv) To assist in the mobilization of new resources and funding for the purpose of filling service gaps, and coordinating human services within the County;
- (v) To assist in developing procedures for reviewing, monitoring and evaluating services:
- (vi) To provide relevant information on human services to the state, the County and local communities to promote public support and utilization of services:
- (vii) To encourage citizen participation in the process of planning human services: and
- (viii) To produce an annual report that will be included in the Barnstable County Annual Fiscal Year Report.

A major and specific responsibility of the Barnstable County Health and Human Services Advisory Council is to assist the Barnstable County Department of Health and Human Services in the development of a Barnstable County Health and Human Services Plan to prioritize issues for action by the County government. Such action may include, but is not limited to, financial assistance: investment in the development of new, expanded, or modified services and programs: advocacy: public awareness: request for federal or state funding: and the purchase of services for the County's residents.

In order to carry out these responsibilities, the Barnstable County Health and Human Services Advisory Council shall meet no fewer than three times per year, although subcommittees, task forces and/or working groups may be formed to conduct specific works as needed.

The work of the Barnstable County Health and Human Services Advisory Council shall be coordinated and chaired by the Department of Human Services, which department shall have the responsibility to call and coordinate Council meetings: originate, research, develop and disseminate such needs assessments, studies, health status indicators, and other demographic information and data as are necessary to the Councils work: and serve as liaison between the Council and the Barnstable County Commissioners, Assembly of Delegates, and the public.

(c) Appointment and Term

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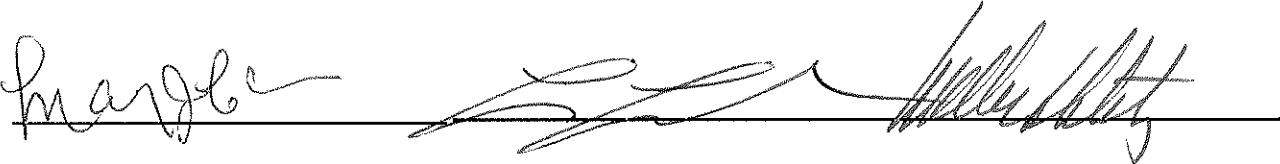
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Advisory Council members shall be appointed by the Barnstable County Commissioners, and shall serve two year terms. Nominations of new members, nominations of existing members for additional two-year terms, and nominations to fill vacancies will be submitted to the Barnstable County Commissioners through the Barnstable County Department of Human Services by the group, association, or task force to which the vacancy applies.

Adopted on November 5, 2003 by the Assembly of Delegates.

  
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Thomas P. Bernardo, Speaker

Approved by the Board of County Commissioners, Nov. 12, 2003 at, 9:40 a.m.  
**Date** **Time**

  
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